RULES AND REGULATIONS

PREAMBLE

Prague Castle is a national cultural monument Prague Castle is also the workplace of the President of the Republic and the seat of the Presidency. The courtyards, streets, parking spaces, and similar areas of Prague Castle are not public areas; rather, they serve the purposes of the Castle, though they are open to the public at certain times as stipulated by the rules and regulations established by Prague Castle Administration.

Article 1 CONCEPT DEFINITION

- (1) The area of Prague Castle is a territory that is demarcated by the following:
- (a) streets: the sreet U Prašného mostu, Vikářská street, Jiřská street;
- (b)courtyards: I, II, III, IV courtyards; the square of St. George
- (c)historical buildings places of visit: The Old Royal Palace, the Basilica of St.George, the Convent of St.George, the Golden Lane with Daliborka Tower, the Prague Castle Picture Gallery,the Powder Tower, the Cathedral of St.Vitus, the Riding School, the Royal Summer Palace, the Ball Game Hall, the Imperial Stable, the Chapel of the Holy Rood and the Theresian Wing
- (d) gardens: the Royal Garden, the southern gardens, Upper and Lower Stag Moat, the Garden on the Bastion, the Garden on the Terrace of Riding School
- (2) Visitor is the person who entered the Prague Castle area.
- (3) Place of visit is the place or building of the Prague Castle area which can be seen by visitors during opening hours.

Article 2 HOURS OF OPERATION

(1) The area of Prague Castle (except places of visit and gardens) is open to the public daily:

from 1 April to 31 October 5 am till midnight from 1 November to 31 March 6 am till 11 pm

(2) the historical monuments are open daily:

from 1 April to 31 October from 9 am to 6 pm from 1 November to 31 March from 9 am to 4 pm

24 December closed

Ticket sales end 15 minutes before the buildings close.

(3) The gardens of Prague Castle (except the Garden on the Bastion) including tourist paths are open to the public daily:

April and October from 10 am to 6 pm May and September from 10 am to 7 pm June and July August from 10 am to 9 pm from 10 am to 8 pm

The Garden on the Bastion is freely accessible to the public from the time the Prague Castle area opens.

(4) The opening hours for the individual buildings are subject to change according to the terms and conditions of operation.

Article 3 COST OF ADMISSION

- (1) Entrance to the area of Prague Castle (except the places of visit) is free of charge.
- (2) Tickets must be purchased before tours begin. Information concerning the price of admission and the cost of tours as well as possible changes in the tour is posted at the ticket counters of the Information Centres and at the individual buildings. Tours can be reserved beforehand from the Information Centre of Prague Castle in III courtyard and paid for there.
- (3) Tickets for groups can be ordered in writing at the Information Centre of Prague Castle in III courtyard and payment can be made later upon receipt of an invoice if the amount is greater than 600 CZK.
- (4) The visitor will receive a ticket upon payment. He or she will retain the ticket for the duration of the tour and present that ticket to employees of Prague Castle Administration upon request. The ticket is valid for only one visit to each building. Purchased tickets cannot be refunded. Tickets are valid for two days.(5) Dicounts are offered on admission prices according to the valid price list.

Article 4 TOURS OF THE BUILDINGS

- (1) Guided tours are given, depending on operating conditions at the time, for either visitors alone or in groups.
- (2) Tours are subordinated to the operating mode of Prague Castle.
- (3) Before entering a building the visitor must place any bags, umbrellas, and the like in a Cloakroom (providing, of course, there is one in the building).
- (4) All historical buildings (except the White Tower, the Powder Tower, the Daliborka Tower, defence corridor in Golden Lane and the Chapel of the Holy Rood) are accessible to wheelchairs.

Article 5 OTHER USES OF THE AREA OF PRAGUE CASTLE

(1) Concerts, theatre, and other performances at Prague Castle and on its grounds shall take place solely with the permission of Prague Castle Administration and under the

terms and conditions set out.

- (2) The following are forbidden within the grounds of Prague Castle:
- a) the taking photographs and filming in the permanent exhibition the Story of Prague Castle, in the Convent of St.George and in the Prague Castle Picture Gallery. In other historical buildings taking pictures and filming is possible after purchasing the licence. The licence enables taking pictures and filming only without flash, tripod and other added facilities (e.g.light, source etc.). Exceptions may be made by the Prague Castle Administration for scholarly, documentary, cultural, and commercial purposes, if this is requested in writing and an agreement made.
- b) any form of business by peddlers or at booths without permission in writing from the Prague Castle Administration
- c) asking for money or other support, except collections organized by Prague Castle Administration or with permission in writing from Prague Castle Administration.
- d) performing the activity of a tour guide unless the person who performs has a licence under the Private Business Act and the related legal regulations of the Czech Republic or legal regulations of the member state of EU, where the person is settled. Performing the activity of a tour guide is here understood to mean the imparting of information about history, the grounds of Prague Castle, and the buildings on them or related to them for a fee.
- (3) The whole area of Prague Castle is a Pedestrian Zone and the entrance of motor vehicles is subject to valid rules of the road.

Article 6 PROTECTION OF CULTURAL MONUMENTS AND SECURITY OF THE COLLECTIONS

- (1) For the entire time of their visit to the reserve area of Prague Castle, visitors are obliged to behave with the civility and dignity appropriate to the historical, social, and cultural importance of Prague Castle and with the utmost consideration towards the property of this national historical monument as well as towards the other visitors.
- (2) Visitors are obliged to follow the instructions of employees of the Custodian, security agency, the Castle Police and the Castle Guard. For not following instructions or orders given in the interest of the safety of the visitors, the protected buildings, and collections, the visitor will be escorted out of the building without a refund of the price of his or her admission or will be handed over to the authorized bodies of public order.
- (3) It is forbidden to damage in any way the buildings, the collections, parks, gardens, or any other national property in the territory of Prague Castle, in particular as follows:
- a) to touch the exhibited objects or the walls in the interiors
- b) to write, draw, or paint on the inside or outside walls or to damage them in any other way;
- c) to make such a noise (using sound equipment with amplifiers, music, disallowed singing, reproduced music, loud talking, or similar activity) so as to disturb the tour guide or to make it unpleasant for the people on the tour
- d) to eat or drink inside the buildings, to enter them with any food (such as ice-cream or beverages);
- e) to pick the flowers, break off branches of the trees and bushes, to walk on the grass or leave the demarcated paths, etc.;
- f) to ride through on bicycles, scooters, roller-skates, skateboards, etc;

- g) to allow dogs or other animals to run free off their leads or to enter the buildings and gardens of Prague Castle with them;
- h) to come into the fountains, to throw any objects into them and to take any objects out of them:
- i) to throw litter away beside litter bins;
- j) to disturb the peace and public order in any other way.

Article 7

FIRE SAFETY AND VISITORS' SECURITY

- (1) Smoking or using an open flame in the areas of the tour, outside specially designated areas, is strictly forbidden. In the event of a fire, visitors on a tour are obliged to follow the instructions of the Custodian and his employees.
- (2) In the event of injury while on a tour, an employee of the Custodian or the Information Centres of Prague Castle should be informed.
- (3) It is forbidden to leave bags or other objects unattended at the Castle area (except designated places).
- (4) Prague Castle Administration is not liable for any accidents or damages which occur as a result of violation of the Rules for Visitors to Prague Castle.
- (5) All liability of the Prague Castle Administration for potential damages incurred to visitors is set out in accordance with the valid regulations of the Czech Republic.

Article 8 CONCLUDING CLAUSES

- (1) The visitor will be held responsible for violation of the Rules and Regulations and for damages caused, in accordance with the valid regulations.
- (2) With the present document these Rules and Regulations supersede the Rules for Visitors (No. 01/07/2006) that were issued on 1 February 2006.

Ing. Ivo Velíšek, CSc. Director of Prague Castle Administration