

APPENDIX TO BYLAW 2.5.1 - IPC ATHLETES COUNCIL

NOMINATION & ELECTION PROCEDURES FOR THE CHAIRPERSON AND VICE CHAIRPERSON OF THE IPC ATHLETES COUNCIL (AC)

GENERAL PROVISION

These nomination and election procedures are an appendix to the IPC Athletes Council (AC) Bylaws and are at all times subject to compliance with the IPC rules and regulations as approved by the IPC Governing Board and published in the IPC Handbook.

In accordance with the AC Bylaws, the elected AC members shall elect the AC Chairperson and AC Vice Chairperson from among the elected AC members for a term of 4 year. The position of AC Chairperson and Vice Chairperson shall not be open at the same time; a staggered election cycle shall be used, holding elections every two years. The AC Chairperson election shall follow the election cycle of the IPC Governing Board.

1. NOMINATION PROCESS

1.1 At least six (6) weeks prior to the AC meeting election session the IPC Management Team shall circulate to the elected AC members a 'Call for Nominations' for the open position. This Call for Nominations shall include the following:

- Nomination Form
- a commitment, including ethical guidelines to be signed by the nominee (called hereinafter the 'Undertaking')
- the deadline for submissions of nominations
- information with respect to the roles and responsibilities of the position and estimated time commitment required for the efficient fulfilment of the role.
- a copy of these Nomination and Election procedures.

1.2 Each elected AC Member shall be permitted to present his/her nomination for the position.

1.3 Candidates for the position shall return the completed Nomination Form and the signed Undertaking to the IPC Headquarter within the announced timeframe, which shall normally be 2 weeks prior to the election taking place.

1.4 The IPC Management Team shall formally confirm to the individual candidate receipt of the nomination.

1.5 Immediately following the closing date for the nominations, the IPC Management Team shall circulate to all AC members a list of the nominees for the position.



2. ELECTION PROCESS

- 2.1 The election session shall be chaired by the IPC Chief Executive Officer or his/her designee.
- 2.2 A teller and scrutineer shall be appointed by the AC prior to the start of the election process.
- 2.3 Candidates shall have the right to make a short speech to present their motivation and intentions. The time allocated for this shall be decided by the AC and shall be the same for each of the candidates.
- 2.4 All voting shall be held by secret ballot, which shall be prepared by the IPC Management Team. It shall list the names of all candidates and provide clear directions on how to identify the preferred candidate and how to conduct a valid vote.
- 2.5 AC members with a visual impairment may select an assistant of their choice to complete the ballot.
- 2.6 Each elected AC member has the right to one vote, including the candidate for election. Proxies will not be permitted.
- 2.7 In order to achieve valid elections the quorum for the meeting of the AC must be reached, i.e., 50% + 1 of the elected AC members must be present at the election session.
- 2.8 The candidate receiving the highest number of votes shall be elected to the position.
- 2.9 In the case there is only one candidate for the position, he/she shall be elected to the position with a majority of the votes cast, i.e., 50% + one vote of the total number of votes cast. For the purpose of counting, an abstention or invalid vote does not count as a vote.
- 2.10 In the case there are more than two candidates for the position, subsequent voting rounds shall be held, with the candidate having the least number of votes not proceeding to the next voting round.
- 2.11 In the event of a tie, a re-vote shall occur on the number of candidates having an equal number of votes. The candidate receiving a majority of the votes shall proceed to the next round, or in the case only two candidates remained, he/she shall be elected to the position.



- 2.12 If no nominations are received for the position of the AC Vice Chairperson, or if there was only one candidate who did not receive a majority vote as mentioned in article 2.9 above, the position remains vacant until the next AC meeting, where elections shall be held.
- 2.13 If no nominations are received for the position of the AC Chairperson, or if there was only one candidate who did not receive a majority vote as mentioned in article 2.9 above, the Vice Chairperson shall, in accordance with the AC Bylaws art 2.1.5, assume the responsibilities of the Chairperson until the next AC meeting, where elections shall be held.
- 2.14 Following the completion of the election process the Chairperson will ask for a motion to destroy the secret ballots.