

CHAPTER 2.4 - BYLAWS STANDING COMMITTEES

2.4.9 IPC SPORT SCIENCE COMMITTEE (SSC) BYLAWS

1. FUNCTION

1.1 Authority

1.1.1 The IPC Sport Science Committee (SSC) is accountable to the IPC Governing Board.

1.1.2 The SSC shall have no authority that does not come from the IPC Governing Board; the IPC Governing Board has the sole power to grant authority to the SSC. The SSC may, however, carry out such governance task or monitor performance provided that the IPC Governing Board has specifically delegated this power to the SSC.

1.2 Role

The SSC shall provide advice

- to the IPC Governing Board on all policy matters in the specific area of sports science, and
- to the Medical and Scientific Director on the operational aspects of the Sports Science Programme.

The SSC shall in particular have the following roles:

1.2.1 Establish policies and guidelines in order to enhance scientific knowledge and to promote sport science education and sports medicine development in Paralympic sport;

1.2.2 Assess and evaluate research needs in association with relevant sports, researchers and institutions;

1.2.3 Disseminate knowledge through the promotion of publications, seminars, workshops, etc;

1.2.4 Provide advice and expertise to organizers of scientific congresses on suitable topics and themes related to athletes with a disability;

1.2.5 Collaborate with suitable representatives of all sports in the Paralympic Movement and international scientific partners.



2. STRUCTURE

2.1 Composition

The SSC shall normally consist of up to six (6) members, including the position of Chairperson. The Medical and Scientific Director shall be an ex-officio member, with speaking rights only.

2.2 Staffing

The SSC will be assigned a member of the IPC Management Team to assist in the work of the SSC.

2.3 Reporting

2.3.1 The IPC Medical and Scientific Director shall produce written reports/minutes of all SSC meetings for distribution to the IPC Governing Board and SSC members; all reports shall be archived at the IPC Headquarters. The Chairperson of the SSC shall approve the reports/minutes prior to distribution.

2.3.2 The CEO shall ensure that recommendations to the IPC Governing Board resulting from SSC meetings are included on the agenda of the IPC Governing Board and that the subsequent decisions from the IPC Governing Board are communicated to the members of the SSC.

2.3.3 The Chairperson of the SSC may be invited to attend the meetings of the IPC Governing Board and/or may be invited to give a verbal report at the meeting of the IPC Governing Board on a specific topic.

2.3.4 A report on the activities of the SSC will be developed by the Chairperson of the SSC and will be included in the overall biennial report to the IPC General Assembly.

3. MEMBERSHIP

3.1 Appointment of Members

3.1.1 All members of the SSC shall be appointed by the IPC Governing Board, and their membership shall be ratified annually.

3.1.2 The Chairperson of the SSC shall be appointed by the IPC Governing Board. The SSC Chairperson shall inform the IPC Governing Board of any specific criteria to be considered by the



IPC Governing Board when appointing members to the SSC; this to ensure the appropriate expertise is available.

3.2 Process for Appointments

3.2.1 The IPC Membership shall be invited to suggest candidates for consideration by the incoming IPC Governing Board as members of the SSC. Such invitations shall be sent by IPC to its members prior to the election of the IPC Governing Board.

3.2.2 In addition to considering candidates suggested by the IPC Membership, the IPC Governing Board may initiate an active search for suitable candidates to ensure the SSC includes the best-qualified individuals.

3.2.3 As soon as possible after its election, the IPC Governing Board shall first appoint the Chairperson of the SSC, and will then consider the SSC's further membership. The IPC Governing Board shall receive membership nominations from the Chairperson of the SSC.

3.3 Terms of Office

Members of the SSC shall normally serve for four (4) years corresponding to the term of office of the members of the IPC Governing Board. Members may be re-appointed to serve for a next term; there are no limitations to the number of terms members can be re-appointed to the SSC.

3.4 Vacancies

Vacancies in the SSC occurring through resignation, death or any other reason should be filled by appointment by the IPC Governing Board, following the nomination by the Chairperson of the SSC.

3.5 Substitutes

No substitutes are allowed for members of the SSC.

4. MEETINGS

4.1 The SSC will normally hold at least one (1) meeting per year. Any additional meetings must be approved by the IPC Governing Board, which shall normally delegate that authority to the CEO.



4.2 All meetings of the SSC must be conducted in compliance with the rules outlined in the IPC Standing Order 'The Conduct of IPC Committee Meetings'.

4.3 The IPC President and the CEO are ex-officio members at meetings of the SSC, with speaking rights only.

5. MOTIONS

5.1 The SSC has the right to submit motions to the IPC General Assembly through the IPC Governing Board, and subject to compliance with the IPC Standing Order 'The Administrative Procedures to be followed prior to IPC General Assemblies'.

5.2 The IPC Governing Board may make further recommendations to the IPC General Assembly on all motions submitted by the SSC.

6. TERMINATION OF MEMBERSHIP

6.1 Membership to the SSC may be terminated by the IPC Governing Board following the annual review of the appointments and/or following the recommendation of a two-thirds (2/3) majority of the full SSC, for reasons of not fulfilling his/her duties or any other serious breaches of IPC rules and regulations.

6.2 Any individual member of the SSC may resign at any time for personal reasons, subject only to the requirement that he/she informs the IPC President in writing of such decision.

7. FINANCES

7.1 Annual Budget

The Chairperson of the SSC will, in co-operation with the CEO, produce a budget for the SSC. The SSC budget will be included in the overall IPC Budget and submitted for approval to the IPC Governing Board and the IPC General Assembly in accordance with the IPC financial policies.

7.2 Other Financial Regulations

Any financial regulation for the SSC shall be in compliance with the financial procedures issued by IPC Headquarters from time to time.



8. DISSOLUTION

The SSC can only be dissolved by a decision of the IPC General Assembly.

9. AMENDMENTS OF BYLAWS

Any amendment proposed to the bylaws of the SSC shall be subject to approval by the IPC Governing Board.

