

CHAPTER 2.3 - APPENDIX 2 TO BYLAWS IPC GOVERNING BOARD: FRAMEWORK BYLAWS FOR IPC COUNCILS

Each of the four IPC Councils shall develop its own bylaws. The bylaws for each Council and any amendment thereto will be submitted for approval to the IPC Governing Board. Each of the specific bylaws shall be in compliance with the following principles:

1. Functions

1.1 General Role

In general, the role of the IPC Councils shall be to provide feedback and advice to the IPC Governing Board and to report on behalf of and in the interest of their respective constituencies in all IPC matters, including but not limited to:

- 1.1.1 Supporting the IPC Governing Board in its duty of being the guardian of the Paralympic Vision;
- 1.1.2 Supporting the IPC Governing Board in the delivery of the Paralympic Mission;
- 1.1.3 Advising the IPC Governing Board in all matters that are within the IPC General Assembly's authority;
- 1.1.4 Making recommendations to the IPC Governing Board on the development of the IPC Strategic Plan;
- 1.1.5 Advising the IPC Governing Board in the development of IPC policies;
- 1.1.6 Providing a forum for the exchange of information on matters of common interest;
- 1.1.7 Promoting the concept of 'unity in diversity' among the respective Council's constituencies;
- 1.1.8 Collaborating and sharing information with other IPC Councils.

1.2 Consultative Role

Each Council shall include in its respective bylaws the specific matters in which it expects consultation by the IPC Governing Board before the IPC Governing Board takes a decision/position on that matter. The Councils shall state the



specific matters as clearly and as concisely as possible in their bylaws.

1.3 Delegated Authorities

The IPC Governing Board may delegate some of its authorities to an IPC Council.

2. Structure

2.1 Composition

Each IPC Council shall include in its bylaws details of its composition, including the number of members/representatives and the positions available on the IPC Council. They shall also include the election procedures for any position on the IPC Council.

Definition of membership: In the IOSDs', Regions', and Sports' Councils, the member is the organization and not the individual who represents it. In the Athletes' Council, the member is the individual elected athlete.

2.1.1 Chairperson

Each IPC Council should elect its own chairperson according to democratic procedures.

Each IPC Council should include in its bylaws procedures to elect the chairperson.

2.2 Staffing

The IPC Management Team will provide support to each IPC Council. The level of support will require further discussion with the IPC CEO.

2.3 Reporting

Written reports/minutes of IPC Council meetings shall be produced and submitted to the IPC Headquarters for distribution and archiving.

The IPC CEO shall ensure that recommendations to the IPC Governing Board resulting from IPC Council meetings are included on the agendas of the IPC Governing Board meetings.



The IPC CEO shall ensure that the subsequent decisions by the IPC Governing Board are communicated to the members of the IPC Councils.

The chairperson of an IPC Council may be invited to attend the meetings of the IPC Governing Board and/or may be invited to give a verbal report on a specific topic at a meeting of the IPC Governing Board.

A report on the activities of each IPC Council will be developed by the respective chairperson and included in the overall biennial report to the IPC General Assembly.

3. Membership

3.1 Members of the IPC Councils

3.1.1 IPC Council of IOSDs

Membership is open to each of the IOSDs in membership with IPC. It will include individuals representing CP-ISRA, IBSA, IWAS and INAS-FID.

3.1.2 IPC Sports' Council

Membership is open to the representatives of each Paralympic Sport in membership with IPC.

Until all Sports have obtained full membership in IPC, equal rights shall be granted to all IPC Sports and IOSD Sports within the IPC Sports' Council.

3.1.3 IPC Council of Regions

Membership is open to each Regional Organization in membership with IPC. It will include individuals representing the regions Africa, Americas, Asia, Europe and Oceania.

Until all IPC Regions have obtained full membership in IPC, equal rights shall be granted to all IPC Regions within the IPC Council of Regions.

3.1.4 IPC Athletes' Council

Membership is open to all athletes elected by the Paralympic athletes at the Paralympic Games. It will include elected athletes from both Summer and Winter Paralympic Sports.



3.2 Process for appointments/elections

The bylaws of each IPC Council shall include details on the process for appointing/electing members/representatives to the IPC Council.

The members of the IPC Athletes' Council shall be elected by the athletes participating at the Paralympic Games in accordance with nomination and election procedures approved by the IPC Governing Board.

3.3 Term of Office

The representatives on the IPC IOSDs', Regions', and Sports' Councils shall normally serve for four (4) years corresponding to the term of office for the members of the IPC Governing Board. The representatives may be re-appointed to serve for a consecutive term; there should be no limitations to the number of terms any representative may serve.

For the members of the IPC Athletes' Council, the term of office shall normally be four (4) years until the next elections at the relevant Paralympic Games.

3.4 Vacancies

Vacancies on the IPC IOSDs', Regions', and Sports' Councils occurring through resignation, death or any other reason may be filled by appointment by the respective member organization.

Vacancies on the IPC Athletes' Council occurring through resignation, death or any other reason may be filled by appointment by the IPC Athletes' Council.

3.5 Substitutes

The IPC IOSDs', Regions', and Sports' Councils should include in their respective bylaws procedures dealing with the possibility of substitute representation at meetings.

4. Meetings

Each IPC Council will hold one meeting per year.

Any additional meetings must be approved by the IPC Governing Board.



5. Motions

IPC Councils have the right to submit motions to the IPC General Assembly, through the IPC Governing Board, and subject to compliance with the relevant IPC Standing Order. The IPC Governing Board shall make recommendations to the IPC General Assembly on all motions submitted by IPC Councils.

6. Termination of membership

The membership of an individual representing an organization on the IPC IOSDs'/Regions'/Sports' Councils may be terminated by a 2/3 majority of the respective IPC Council, for reasons of not fulfilling his/her duties or other serious breaches of IPC rules and regulations. A replacement shall be appointed by the member organization affected. However, members of the IPC Council cannot terminate an organization's membership in the respective IPC Council.

Membership to the IPC Athletes' Council may be terminated by the IPC Governing Board following a recommendation by a 2/3 majority of the members of the IPC Athletes' Council, for reasons of not fulfilling his/her duties or other serious breaches of IPC rules and regulations. A procedure to replace the member should be included in the IPC Athletes' Council bylaws.

7. Finances

7.1. Annual budget

The chairperson of each IPC Council will, in co-operation with the IPC CEO, produce a budget for the respective IPC Council. The IPC Council budget will be included in the overall IPC budget and submitted for approval to the IPC Governing Board and the IPC General Assembly in accordance with IPC financial policies.

7.2 Other financial regulations

Any financial regulation included in the bylaws of an IPC Council shall be in compliance with the financial procedures issued by IPC Headquarters from time to time.

7. Dissolution

An IPC Council can only be dissolved by decision of the IPC General Assembly.



8. Amendments to bylaws

Any amendment proposed to a specific IPC Council's bylaws shall be subject to approval by the IPC Governing Board.



