

# SITE GUIDE FOR Adobe Boston

# GENERAL INFORMATION

#### **ADDRESS**

Adobe Systems Inc. 21 Hickory Dr. Waltham, MA 02451

PHONE & FAX INFORMATION

PHONE / 781-839-1000

FAX / 781-839-1001

MEETING PLACE / (877)220-5439 (x69900)

## **SERVICE DESK**

6-HELP (x64357)

*OPTIONS* / 1 = IT / Conferencing Support

2 = HR Support

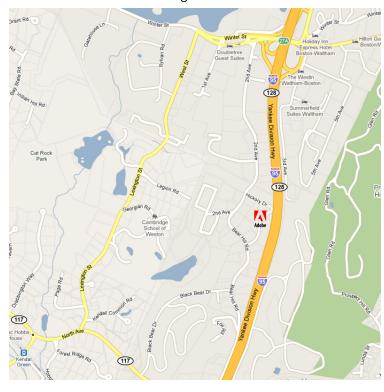
3 = Facilities / Security Support

## GLOBAL SECURITY OPERATIONS CENTER (24/7 EMERGENCIES)

(408)536-4444 (x44444)

*OPTIONS* / 1 = Emergencies

2 = Non-emergencies





# CONTACTS

FACILITIES / Karen Snow / (617)219-2123 (x31323)

IT SERVICES / Service Desk / (408)536-4357 (x64357)

SECURITY / Adobe Security / (408)536-4444 (x64444)

AUDIO/VISUAL / Service Desk / (408)536-4357 (x64357)

TRAVEL / Carlson Wagonlit / (800)574-3988

HR / HR Info Center / (408)536-4357 (x64357)

# **AMENITIES**

FOOD NEARBY / Uno Chicago Grill / (781)487-7177

DELIVERY / The Upper Crust Pizzeria / (781)736-0044

DINING OUT / Ninety Nine Restaurant / (781)893-4999

PHARMACY / Walgreens / (781)890-2362

BANK / TD Bank / (781)466-8105

GYM / On-site Fitness Center / (x31012)

# **HELPFUL HINTS**

COPY OR PRINT / Start, Run, //wlmprint1.corp.adobe.com, double click on a printer

AC/HEAT / Contact the Service Desk (x64357)

CATERING / On-site Cafe "Boston Common" (x31049), food provided by Guckenheimer

BUILDING ACCESS / Mon-Fri, 8am-5:30pm / Sat-Sun, Access by photo ID badge only

**GUEST OFFICES** / Contact the Service Desk (x64357)

SHIPPING / See the shipping & receiving department located on the 1st floor near the elevator lobby (x31576)



# SECURITY TRANSFER OF PHONE NUMBERS

If you dial your local phone number (or any local phone number), you can press # to get to the voicemail while the greeting is being played, press # again to bring up the help options, and # a third time to bring up the option to transfer to an extension. Simply enter in the extension for Security – 64444 – and you will be transferred directly to the GSOC.

## VISITOR INFORMATION

For parking information, please contact Boston Reception at (781)839-1000. More information to come.

# **DRIVING DIRECTIONS**

#### FROM LOGAN INTERNATIONAL AIRPORT

Head north

Turn left toward Hotel Dr

Continue straight

Turn left at Hotel Dr

Turn right at Harborside Dr

Turn right at Jeffries St

Toll road

Take the ramp onto I-90 W

Partial toll road

Take the exit toward I-95 N

Toll road

Keep right at the fork to continue toward I-95 N

#### Partial toll road

Keep left at the fork, follow signs for I-95 N and merge onto I-95 N

Take exit 26 toward Waltham/Weston/US-20

Merge onto US-20 E

Sharp left at Tavern Rd

Slight right at Stow St

Turn left at Main St

Turn right at Bear Hill Rd

Take the 1st right onto Hickory Dr

Destination will be on the right

## I-93 SOUTH

Head south on I-93 S

Take exit 37B to merge onto I-95 S toward Waltham

Take exit 27B to merge onto Winter St

Make a U-turn

Turn right at 2nd Ave

Turn left at Hickory Dr

Destination will be on the left

#### I-95 NORTH

Head northwest on I-95 N toward Exit 15A

Take exit 26 toward Waltham/Weston/US-20

Merge onto US-20 E

Sharp left at Tavern Rd

Slight right at Stow St

Turn left at Main St

Turn right at Bear Hill Rd

Take the 1st right onto Hickory Dr

Destination will be on the right

### <u>I-90 EAST</u>

Head east on I-90 E toward Exit 12

Partial toll road

Take exit 14 for I-95 N toward N.H - Maine

#### Partial toll road

Follow signs for I-95 N/Waltham/Portsmouth NH and merge onto I-95 N

Take exit 26 toward Waltham/Weston/US-20

Merge onto US-20 E

Sharp left at Tavern Rd

Slight right at Stow St

Turn left at Main St

Turn right at Bear Hill Rd

Take the 1st right onto Hickory Dr

Destination will be on the right

## FREDERICK E EVERETT TURNPIKE SOUTHBOUND

Head east on I-90 E toward Exit 12

Partial toll road

Take exit 14 for I-95 N toward N.H - Maine

#### Partial toll road

Follow signs for I-95 N/Waltham/Portsmouth NH and merge onto I-95 N  $\,$ 

Take exit 26 toward Waltham/Weston/US-20

Merge onto US-20 E

Sharp left at Tavern Rd

Slight right at Stow St

Turn left at Main St

Turn right at Bear Hill Rd

Take the 1st right onto Hickory Dr

Destination will be on the right