UNIVERSITY COLLEGE

Tate Page Hall, Office 201
Phone Number: 745-3570; Fax: 745-4351
Email: universitycollege@wku.edu
Website: http://www.wku.edu/uc/

Dr. Dennis George, Dean

Dr. Merrall Price, Associate Dean

The University College is committed to integrating disciplines through high quality academic and service programs. The College facilitates collaborative learning and research that address significant world issues and foster adaptability, critical inquiry, creativity, and synthesis. The College promotes social responsibility while expanding collaborative opportunities for all students, faculty, and external constituents.

DEPARTMENT OF ACADEMIC SUPPORT

Tim Brotherton, Head

South Campus, Room C104
Phone: (270) 780-2556
Email: academic.support@wku.edu
Website: www.wku.edu/academicsupport

Associate Professors: P. Bush, L. Emanuel, M. Hollis, M. Jackson, J. Nehm
Assistant Professors: J. Brockman, T. Brotherton, K. Cunningham, E. Hall, J. Thompson, M. Thompson
Instructors: E. Billingsley, R. Davis, J. Howard, P. Jaggers, J. Kimeu, L. Liebhart, B. Miller, T. Ohning, J. Prerost, L. Sparks

One of the missions of South Campus is to serve students who lack adequate preparation for college-level work in one or more areas or who need review because they have been out of school for a number of years. The Academic Support Division offers courses which build the knowledge and skills necessary for academic success. Preparatory courses in English and algebra enable students to fulfill pre-college curriculum requirements and prepare students for sequential 100-level courses. Reading improvement, vocabulary development, and college study skills courses build comprehension and methodologies which assist students in all academic areas. University Experience courses facilitate development of academic and leadership skills.

DEPARTMENT OF DIVERSITY AND COMMUNITY STUDIES

Dr. Jane Olmsted, Head

Building Location: Women's Studies Center
Phone: (270) 745-5787; Fax: (270) 745-6861
Email: dcs@wku.edu
Website: www.wku.edu/dcs

Professor: J. Olmsted
Assistant Professors: K. Branham, L. Foster, M. Kerby, C. Voorhees

The Department of Diversity and Community Studies houses four programs, which offer the following minors or undergraduate certificates: African American Studies (minor); Gender and Women's Studies (minor); Gerontology (minor); and Citizenship and Social Responsibility (certificate).

These interdisciplinary programs share certain important affinities:

- Conceptual frameworks for understanding diverse communities, their histories and contemporary expressions, the structural challenges they face, and the contributions they offer to the fabric of American society;
- A commitment to working for social justice and equality of treatment across differences;
- A record of working collaboratively within communities—in service projects as well as participatory research;
- An understanding that social systems are interconnected in perpetuating institutional oppression and dominate group privilege.
- A conviction that interdisciplinary analysis and community experience are essential to addressing real world problems.

Individually, the programs focus on the particular issues and sectors of society that define their curriculum, programming, and outreach.

For more information about our department, visit www.wku.edu/dcs and the websites associated with our programs (below).

African American Studies

Fax: (270) 745-2945
Email: afam@wku.edu
Website: www.wku.edu/afam

Director: Dr. Saundra Ardrey
Email: saundra.ardrey@wku.edu
Grise Hall, Office 314; (270) 745-4559

Assistant Director: Dr. Lloren Foster
Email: lloren.foster@wku.edu
Grise Hall, Office 303; (270) 745-2715

The minor in African American Studies (reference number 305) requires a minimum of 21 semester hours. Required courses are AFAM 190, AFAM 358 or 359, AFAM 377, AFAM 393 and nine hours of restricted electives. The minor in African American Studies recognizes an attempt to compress the unique and diverse experiences of the African American into a manageable and definable program of study. Viewed from the cross-disciplinary perspective, the African American Studies minor is concerned with providing a comprehensive and honest picture of the life and institutions of the American people of African ancestry and of their role in the development of the United States.

The person who completes the African American Studies minor will have enlarged perspectives and increased awareness of diverse cultures; these are skills well-suited for jobs in governmental departments and agencies and with private organizations. As a related minor on any teacher certification program, African American Studies should add new dimensions to classroom teaching.

In fulfilling the minimum requirements for a minor, the student normally should not include more than six hours in any one department. All exceptions must be approved in advance by the director of the African American Studies Program.

Honors Program
The African American Studies Program participates in the University Honors College. Honors courses allow students of exceptional academic abilities to investigate the African American experience in a more in-depth manner and to discuss contemporary issues in small group settings. Honors courses encourage the development of critical thinking skills and analytical writing. Students also have an opportunity to assist faculty with research, present papers at regional and national conferences, and/or engage in self-designed research projects. African American Studies minors in the University Honors College can complete their honors thesis on a topic in consultation with an advisor. For further information on honors courses and opportunities, contact Dr. Saundra Curry Ardrey, (270) 745-4558.

Gender and Women's Studies

Phone: (270) 745-6477
Email: womensstudies@wku.edu
Website: www.wku.edu/womensstudies

Director: Dr. Jane Olmsted
Location: Women's Studies Center
Email: jane.olmsted@wku.edu

Mission Statement
The Gender and Women's Studies Program broadens women's and men's knowledge of gender dynamics, globally and historically, with an emphasis on issues central to women's lives. Through an interdisciplinary classroom experience, community outreach, and special events, the Gender and Women's Studies Program advances understanding of the social and cultural institutions and practices that affect us.

Goals:
- sharpen ability to critically analyze gender issues
- encourage the practice of feminist scholarship
- enhance intellectual and personal growth
- foster an atmosphere in which diversity and sustainability are valued
- advocate ethical conduct, social justice, and responsible global citizenship

The interdisciplinary minor in Gender and Women's Studies (reference number 378) requires 21 semester hours. Course requirements include a 6-hour core composed of Introduction to Gender and Women's Studies (GWS 200) and Western Feminist Thought (GWS 400) and fifteen hours of electives in the humanities, the sciences, or social sciences. Students select an area of concentration by taking nine hours in Category A or B; the remaining six are then taken from the other category. No more than six hours may be taken in any one department. Because new courses are added and occasionally dropped from the categories below, students should consult the latest information, on the website (www.wku.edu/womensstudies) or in the Women's Studies Center.

Category A (Sciences and Social Sciences):   FACS 495, PS 373, 374, PH 365, 464, PSY 345, 355, 430, SOCL 353, 355, 359, 362, 435, 446, 466, GWS 421.

Category B (Humanities):   ANTH 343; DANC 360; ENG 360, 387, 497; FLK 280, 371, 480; HIST 335, 420, 446, 453; PHIL 212; RELS 333, 408, GWS 321.

Category A or B: GWS 375

Additional offerings include special topics courses in various disciplines.

Gerontology

Phone: (270) 745-2356
Email: aging@wku.edu
Website: www.wku.edu/aging

Director: Dr. Dana Burr Bradley
Email: dana.bradley@wku.edu
Tate Page Hall, Office 241

Gerontology is the multi- and interdisciplinary study of the process of aging that occurs in the later stages of life. The goal of the Gerontology minor (reference number 381) is to engage students through education to enhance the lives of a diverse aging population.

Every six seconds in the United States, someone is turning sixty years old. Persons with knowledge and expertise in aging are in demand in a variety of settings, including financial services, health care, long-term care facilities, adult day centers, retirement communities, hospices, fitness and recreation centers, social service agencies, and academic and research settings. The Association for Gerontology in Higher Education has additional information on careers in aging (www.careersinaging.com). The minor supports both traditional students and non-traditional students by preparing them to live and work in an aging society.

The minor consists of 19 hours to be selected from core and elective courses. The 4 hours of core courses are GERO 100 and 485. In addition, 6 hours of primary electives must be chosen from BIOL 344, PH 443, SOCL 342, or PSY 423. Nine hours of secondary electives must be chosen from CD 489, ECON 365, FIN 161, 444, HCA 345, 471, PH 444, 464, PHIL 322, 426, SWRK 326, FACS 367, EXS 455, GERO 490, 495. The gerontology coordinator should be consulted for assistance in selecting the most appropriate primary and secondary electives and in determining a field or research experience that could be taken toward the end of the coursework in the minor.

The Gerontology program actively collaborates with the Honors College through regularly scheduled courses, colloquia and research experiences. In addition, Gerontology students have access to additional resources, engagement activities, and faculty expertise through the Center for Gerontology located in Tate Page Hall. The Center was an inaugural member of the International Association of Gerontology & Geriatric's Global Ageing Research Network (GARN) and is a sponsor of the Kappa Upsilon Chapter of Sigma Phi Omega, the international honor society in Gerontology & Geriatrics.

Institute for Citizenship and Social Responsibility

Phone: (270) 745-3218
Email: icsr@wku.edu
Website: www.wku.edu/icsr

Co-Directors: Dr. Saundra Ardrey,
Dr. Eric Bain-Selbo, and Dr. Paul Markham

The Institute for Citizenship and Social Responsibility is an organization of administrators, faculty, students, and staff committed to promoting careful reflection on civic values; engaging in critical analysis of contemporary social, economic, and political problems; and developing the capacities and skills of community organizing, citizenship, and civic engagement as ways of achieving social change and the common good.

In fulfilling its mission, the ICSR will offer multiple sections of ISCR 301 each semester.

Certificate in Citizenship and Social Responsibility
The certificate in Citizenship and Social Responsibility (reference number 1710) is an 18 credit hour interdisciplinary program focusing on contemporary social issues that prepares students to be effective citizens—civic agents of change for the common good. The certificate program includes both coursework and co-curricular public work.

Students must take five credit hours of courses from ICSR coursework including ICSR 300 and 301. In addition, students must take six credit hours of government and ethics courses, including one political science course and one philosophy and religion course selected from: PS 110 or PS 338 and PHIL 103 or PHIL/RELS 323. Six hours of electives may be chosen from the major or minor coursework upon consultation with an ICSR advisor, or students may use a course applied toward a major or minor and another government and ethics course upon consultation with an ICSR advisor. A one credit hour public work capstone is required of all students.

HONORS ACADEMY

Assistant Professors: P. Markham, C. Motley
Instructors: E. Gish, N. Phelps

For a full description of the academic opportunities for honors students, refer to the Honors College section of the catalog or visit http://www.wku.edu/honors/.

DEPARTMENT OF INTERDISCIPLINARY STUDIES

Dr. Ken Kuehn, Head

Tate Page Hall, Office 274
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Sara McCaslin: U.E. Coordinator
James Fulkerson: Coordinator, Peer Mentoring
    Program

Professor: K. Kuehn
Associate Professor: M. Price
Assistant Professors: J. He, S. Northerner
Instructors: C. Basham, J. Fulkerson, S. McCaslin,
    P. Trafton

Leisha Carr, BIS Advisor: (270) 745-3576
Chonda White, BIS Advisor: (270) 745-3572

The Department of Interdisciplinary Studies offers a bachelors degree and houses the University Experience program on the main campus.

Bachelor of Interdisciplinary Studies

The Bachelor of Interdisciplinary Studies (BIS) degree (reference number 558) provides a four-year program for students who do not need or desire the academic specialization involved in traditional major or major/minor programs. This degree program allows considerable latitude and flexibility to satisfy individual interests and needs. In lieu of the major/minor required by traditional degree programs, the student must complete a broad area of emphasis (complementary courses from different academic disciplines) of at least 36 semester hours of course work approved by the Interdisciplinary Studies degree advisor.

The 12 broad areas of emphasis listed below are available for the Interdisciplinary Studies degree program:

- Arts
- Business
- Education
- Health
- Humanities
- Military Studies
- Organization and Communication of Ideas
- Science
- Social and Behavioral Science
- Social Justice and Equity Studies
- Sustainability
- Technology

Students also have the option of requesting a broad area of emphasis not listed above. The written request, based on specific individual objectives, must be made by the student and approved by a BIS advisor, the Department Head, and the Dean of University College.

Minimum Academic Requirements for the Bachelor of Interdisciplinary Studies

- Grade point average of at least 2.0 in the following three areas: Area of Emphasis Hours, WKU Hours, and Overall Cumulative Hours
- 36 hours in the Area of Emphasis
- 42 hours of upper-level credits, including 12 upper-level hours in the Area of Emphasis
- No more than 24 semester hours in a single academic discipline, no more than 24 semester hours from the School of Journalism & Broadcasting, no more than 30 semester hours in courses administered by the Gordon Ford College of Business, no more than 12 upper-level semester hours from the Gordon Ford College of Business.
- IDST 395 (Investigative Methods) and IDST 495 (Interdisciplinary Studies Capstone) are programmatic requirements, not counted within the area of emphasis.

University Experience
Academic achievement and student success are top priorities at Western Kentucky University. Recognizing the importance of the first year in the overall undergraduate experience, University Experience provides academic support for first-year students and students in transition. This unit provides courses of instruction and programming to

help students adjust to the college environment, improve their critical thinking, research, and learning skills, enhance their library and information literacy, and build a solid foundation for their academic and career endeavors.

The Peer Mentoring Program
The department's Peer Mentoring Program teaches upper class students the leadership and teaching skills that are necessary to mentor college students enrolled in the University Experience courses or in other support programs. Students who are admitted to the program enroll in IDST 375 (3 credit hours) in the spring of their sophomore year in preparation for mentoring in the fall.

SCHOOL OF LEADERSHIP STUDIES

Dr. Cecile Garmon, Director　　　　　　　　　　**Assistant Professor:** J. Baker
Tate Page Hall, Office 230　　　　　　　　　　**Program Coordinator:** C. Ehresman
Phone: (270) 745-8973; Fax: (270) 745-5150
Email: lead.stu@wku.edu
Website: www.wku.edu/leadership

Major in Organizational Leadership
The Bachelor of Science in Organizational Leadership (reference number 545) is an interdisciplinary degree providing an academic foundation for the professional and career-focused study of leadership. It is specifically designed to advance the professional objectives of adults already in the workforce who desire to complete a baccalaureate degree for career advancement and expanded job opportunities. The combination of leadership, management, and global and social-cultural perspectives, combined with a specific group of electives, provides graduates with the knowledge and skills necessary to provide effective leadership at various levels and in a variety of occupational settings.

This degree program requires a minimum of 48 semester hours: 27 hours in the leadership core plus 21 hours in identified electives. Students must meet all University requirements for admission, continuance in the program, and graduation, including general education requirements. Students admitted to the Bachelor of Science in Organizational Leadership must have previously earned an associate's degree from a regionally-accredited program.

Students must complete the following courses for the organizational leadership major: LEAD 200 and five additional courses selected from LEAD 325, 330, 395, 400, 440, and 450; MGT 210 and two additional courses selected from MGT 311, 314, 361, 417, and 419 or other advisor approved electives. In addition, students must complete additional electives in combination with transferred hours relating to leadership; electives may be selected from GEOG 280, 316, 317, 380, 417, 419, 474, 487, PS 110, 311, 338, 440, PSY 350, 355, 370, SOCL 360, 362, 375, HCA 340, AMS 430, or other advisor approved electives.

The following restrictions apply to this major: no more than 24 semester hours from the School of Journalism and Broadcasting; no more than 30 hours in courses administered by the Gordon Ford College of Business; no more than 12 upper-level semester hours from the Gordon Ford College of Business.

Students who transfer to WKU with an applied associate degree (e.g., Associate of Applied Science) receive a 12-hour waiver from the overall upper-level course requirement.

Minor in Leadership Studies
The minor in Leadership Studies (reference number 410) requires 21 semester hours and is applicable to any undergraduate student desiring a minor. Students must earn a grade of "C" or above in the following courses required for this minor: LEAD 200, 325, 330, 395, 400, and two electives chosen in consultation with Leadership Studies advisor. *Students earning a minor in Leadership Studies are ineligible for the certificate in Leadership Studies.*

Certificate in Leadership Studies
This program (reference number 173) is designed for students who want to enhance their leadership knowledge and skills for current or future activities in a broad range of organizations. Various disciplines have addressed leadership and developed a substantial body of related literature. The introductory course (LEAD 200) will give students a systematic introduction to these various perspectives and theories of leadership. In the categorical courses in the program, a total of 9 hours from approved courses, students will explore leadership perspectives and implications in conjunction with their specific area(s) of study. In the capstone course, students will be challenged to synthesize their understandings of leadership, articulate those understandings, and apply them in a demonstrable way that enhances their education and relates to their career and life goals.

The Leadership Studies Program will provide special lectures, workshops, seminars, and interactions with visiting guest leaders who are renowned in their fields. In addition, the Leadership Studies Program will work with certificate-seekers to identify opportunities for leadership participation and practice in their own professional or occupational fields.

DEPARTMENT OF LIBERAL ARTS AND SCIENCES

Deborah Weisberger, Head

South Campus, Office C107
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Associate Professors: C. Borders, Q. Hollis,
    D. Weisberger
Assistant Professors: J. Asare, J. Brown,
    D. Emberton-Tinius, C. Haynes, J. McMahon,
    R. Patterson, C. Skipworth, H. Strode, F. Sunkin

Associate of Interdisciplinary Studies Degree

The Associate of Interdisciplinary Studies degree (reference number 246) is designed for those who need or desire a flexible degree program. Within the limits specified for the degree, students, with their advisors, may design programs to suit their personal needs and educational objectives.

This program requires 60 credit hours of course work. Students who have previously earned 60 hours of credit with a 2.0 cumulative grade point average or above in all higher education course work, including all course work completed at Western Kentucky University, and have met all other requirements for the degree, may apply as candidates for the AIS degree. If, upon evaluation of their transcripts, such students meet all the requirements for the degree, the degree will be awarded at the next graduation ceremony.

Opportunities
The Associate of Interdisciplinary Studies degree has become more attractive with the growth of business and industry in the area and with the increase of minimum educational requirements for employment or promotion. In addition to those wishing to enhance their employability, several other groups of students will find the program suits their needs. These include those who are seeking a degree for their personal satisfaction; those who plan eventually to move on to the main campus, but wish to have a degree at the two-year level; and those who wish to consolidate previously-earned credits into a degree program.

Program Requirements
Minimum requirements for the AIS degree are 60 semester hours distributed among the WKU General Education Requirements and two "areas of emphasis." A total of 21 hours of General Education hours, 27 hours in the areas of emphasis, and 12 hours of electives is required. The areas of emphasis must total 27 hours with a minimum of 9 hours in each area. One third of the areas of emphasis must be earned at WKU. Areas of emphasis include: Arts, Humanities, Science, Business, Education, Technology, Health, Social and Behavioral Science, Organization and Communication of Ideas, and Social Justice and Equity Studies. A student must obtain a 2.0 grade point average in both areas of emphasis. An overall 2.0 grade point average is required to be awarded the AIS degree.

The General Education Requirements include:

1. *Category A: Organization and Communication of Ideas (6 hours)*
   o ENGL 100C- Fundamentals of College Writing (3 hours)
   o Any course from section I (English Composition), section II (Foreign Language), or section III (Public Speaking) (3 hours)
2. *Category B: Humanities (3 hours)*
   o Any course from section I or section II (3 hours)
3. *Category C: Social and Behavioral Sciences (6 hours)*
   o Any two courses from Category C (6 hours)
4. *Category D: Natural Sciences/Mathematics (3 hours)*
   o Any course from section I (Science) or section II (mathematics) (3 hours)
5. *Category E: World Cultures/American Diversity (3 hours)*
   o Category E Elective (3 hours)

Students seeking the AIS degree must complete a minimum of 25% of their degree program in residence at Western Kentucky University. A minimum of 12 hours of residence credit must be earned during the last half of the program. Courses taken at WKU off-campus locations through extended campus offerings or through reachu@wku.edu are considered as having been taken in residence.

The Associate of Interdisciplinary Studies degree cannot be filed as a second degree program; as a result, students applying for concurrent or secondary associate degrees must file the Associate of Interdisciplinary Studies as their primary degree program. Electives are in addition to the General Education courses and the areas of emphasis. They may come from General Education categories, or from courses that do not fall into any of the above General Education areas or the areas of emphasis.

DEPARTMENT OF PROFESSIONAL STUDIES

Ron Mitchell, Head

South Campus, Room C109
Phone: (270) 780-2535
Email: professionalstudies@wku.edu
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Professor: J. Shadoan
Associate Professors: G. Kontos, F. Mays,
   R. Mitchell, A. Peters, M. Staynings, L. Todd
Pedagogical Assistant Professor: M. Baum
Instructor: S. Ghezal

1. **Business (reference number 288) with concentrations in:**
   o Business Management
   o Business Management Preparation
   o Management Information Systems
   o Manufacturing Management
   o Office Management
   o Real Estate
   o Water Utilities Management
2. **Information Systems (reference number 223)**
3. **Office Systems Technology (reference number 291)**
4. **Paralegal Studies (reference number 276)**
5. **Real Estate Certificate (reference number 195)**
6. **Human Resources Certificate (reference number 1703)**
7. **Computer Literacy Certificate (reference number 1713)**
8. **Information Systems Certificate (reference number 1714)**

Business

The Business degree program (reference number 288) contains a general education requirement of 18 credit hours, core of 24 credit hours, and concentration of 18 hours in one specialized area of concentration from the following: Business Management, Management Information Systems, Manufacturing Management, Office Management, Real Estate, or Water Utilities Management. There are admission requirements for the various concentrations in the business division. Please check with your academic advisor or Department Head for the specific requirements.

The 24 credit-hour core required of all Business students includes: ACC 200C, ACC 201C, CSCI 145C, BUS 100C, FINC 161C, BUS 210C, BUS 212C, BUS 253C. The 18 hours of General Education: ENGL 100C, COMN 161C, Category B Humanities Elective, ECO 202C, ECO 203C and MA 116C.

The Business program prepares students academically in a core of courses focused on common business skills and specific course concentrations. The Business program is designed to prepare terminal-degree students for successful business careers after graduation, to provide job enhancement opportunities for non-degree seeking students, and to allow students to pursue business course interests at the 100- or 200-level of course offerings.

Business Management Concentration of the Business Degree
The Business Management Concentration of the Business Degree requires the following courses in addition to the core courses and general education courses required of all business students: BUS 214C, BUS 248C, BUS 250C, BUS 257C, BUS 270C, and a 3 hour Business Elective. (BUS 230C-Internship strongly recommended.)

Business Management Preparation Concentration of the Business Degree
The Business Management Preparation Concentration of the Business Degree requires the following courses in addition to the core courses and general education courses required of all business students: BUS 214C, BUS 257C, MGMT 200C, ECO 206C, and six hours of advisor approved 300-level courses (MGT, MKT, FIN, ECON, or ENT).

Management Information Systems Concentration of the Business Degree
The Management Information Systems Concentration of the Business Degree requires the following courses in addition to the core courses and general education courses required of all business students: INS 181C, INS 182C, INS 270C, INS 272C, INS 275C, and an advisor-approved INS elective. (Internship strongly recommended.)

Manufacturing Management Concentration of the Business Degree
The Manufacturing Management Concentration of the Business Degree requires the following courses in addition to the core courses and general education courses required of all Business students. 21 hours consisting of BUS 210C, MFG 240C, MFG 245C, MFG 265C, and six hours of advisor approved electives.

Office Management Concentration of the Business Degree
The Office Management Concentration of the Business Degree requires the following courses in addition to the core courses and general education courses required of all Business students: BUS 214C, OST 217C or INS 270C, OST

225C, OST 255C, and two of the following: OST 220C, OST 221, OST 222C. (BUS 230C-Internship strongly recommended.)

Real Estate Concentration of the Business Degree
The Real Estate Concentration of the Business Degree requires the following courses in addition to the core courses and general education courses required of all Business students: RE 170C, RE 171C, RE 272C, RE 273C, RE 274C, 3 hour RE elective or a 3 hour Business elective. (BUS 230C-Internship strongly recommended.)

Water Utilities Management Concentration of the Business Degree
The Utilities Management Concentration of the Business Degree requires the following courses in addition to the core courses and general education courses required of all Business students: UM 101, UM 205, UM 215, UM 225, UM 235, UM 245.

Office Systems Technologies
The two-year Associate of Arts degree program in Office Systems Technologies (reference number 291) requires a total of 60 semester credit hours. The curriculum is designed to develop appropriate knowledge, skills, and attitudes needed by office professionals to integrate the office resources of people and technology.

Required courses are three of the following: OST 101C, OST 220C, OST 221C, OST 222C. The following courses are required: OST 217C, OST 225C, OST 255C, CSCI 145C, BUS 110C or ACC 200C, BUS 214C, BUS 248C, INS 270C; 6 hours approved business electives; ENGL 100C; COMN 161C; Category B Humanities elective; ECO 150C; MA 109C or MA 116C; 3 hours approved General Education electives, and 3 hours electives. (UCC 175C recommended for all first-time, full-time freshmen.)

Information Systems
The Associate of Arts degree program in Information Systems (reference number 223) has been developed in response to a growing need for qualified personnel in the field of information systems. Thus, the course offerings are intended for those with a specific interest in practical business applications. Information Systems is aimed at improving the qualifications of students seeking employment in many phases of business computing. The program offers up-to-date preparation for positions in business or industrial computing environments. It also offers a base upon which to build a more advanced educational background in preparation for middle management positions.

The Information Systems program requires 60 credit hours or the equivalent of two years of full-time study. This program is also attractive to those individuals already employed and who wish to take advantage of the night course offerings on a part-time basis.

Required courses are ACC 200C, CSCI 145C, BUS 248C, INS 181C, 182C, 270C, 272C, 275C, 281C, 285C, 288C, 290C; 6 hours approved business elective; ENGL 100C; COMN 161C or 145C; Category B Humanities elective; ECO 150C; Category C Elective; and MA 116C.

Paralegal Studies
The Associate of Arts degree in Paralegal Studies (reference number 276) is approved by the American Bar Association and requires a minimum of 64 - 66 credit hours. It is designed to be completed in four or five semesters. Students must fulfill the stated requirements to declare a Paralegal major and must follow the curriculum guidelines and course prerequisites to graduate. Paralegal degrees will be awarded to those students who complete all requirements with an overall grade point average of 2.0 (out of 4.0) and receive a grade of "C" or better in all legal-specialty courses.

Credits from other accredited institutions of higher education may be transferred and applied toward the degree. An official transcript from each such college or university attended is required as a part of the admission process. Post-secondary credit will be evaluated on a course-by-course basis for acceptance and applicability to the Program. General law and legal-specialty course credits will be accepted only from paralegal programs approved by the American Bar Association or programs in substantial compliance with the ABA guidelines.

The objectives of the Paralegal Studies Program are: (1) to create, implement, and maintain a strong, flexible program directed to the quality education of occupationally-competent paralegals; (2) to provide a paralegal education program that leads to employment of its graduates by a wide range of employers; (3) to provide paralegals with a well-rounded, balanced education founded on a beneficial mix of general education, theory, and practical courses stressing understanding and reasoning rather than rote learning of facts; (4) to support federal, Kentucky and local Rules of Procedure and general principles of ethical legal practice, professional responsibility, the prohibitions against the unauthorized practice of law by non-lawyers, and the use and supervision of paralegals by lawyers; (5) to provide an educational program that is responsive to the varied needs of the Commonwealth of Kentucky and the region and contributes to the overall advancement of the legal profession; (6) to provide a program which instills respect for the legal profession and its foundations, institutions, and quest for justice; (7) to maintain equality of opportunity in the educational program without discrimination or segregation on the grounds of race, color, religion, natural origin, gender, age, disability or economic need.

Paralegals, also called Legal Assistants, work with lawyers in a wide range of professional settings and perform tasks that include legal research, legal writing and document preparation information gathering, litigation support, legal technology support, and office management. Students will obtain practical experience in these areas through the internship required prior to graduation

Paralegals shall not engage in the unauthorized practice of law as proscribed by Kentucky law and the Supreme Court Rules (SCR 3.130 [5.5]) and must be appropriately supervised by a lawyer to ensure the paralegal's conduct is compatible with the professional and ethical standards of the practice (SCR 3.130 [5.3]).

The course prerequisites for admission to the program are ENGL 100C, POLS 110C, OST 220C and PLS 190C. General Education and other courses include: BUS 214C, BUS 110C/ACC 200C, COMN 145C/ COMN 161C, Category B Humanities Elective, Category C Social and Behavioral Elective (ECO 150C, ECO 202C/203C, HIS 119C/120C, PSYC 100C, SOC 110C, or SOC 220C), MA 109C/116C, BIO 113C, and 1 to 3 hours approved electives. The courses in the major – otherwise known as legal specialty courses - are as follows: PLS 195C, PLS 283C, PLS 291C, PLS 292C, PLS 293C, PLS 294C, PLS 295C, PLS 296C, PLS 298C, PLS 299C.

Admissions and Minimum Grade Requirements:

1. Students must be admitted to the University College pursuant to the published institutional policies, and students who have not met the pre-college curriculum requirements must complete these.
2. Students will enter the University College as a Paralegal major seeking admission to the Paralegal Studies Program.
3. Before being admitted to the Paralegal Studies Program, students must complete these courses with a grade point average of at least 2.0:
    PLS 190C, Introduction to the Paralegal Profession
    ENGL 100C, Introduction to College Writing
    OST 220C, Word Processing; and
    POLS 110C, American National Government.
4. Students must take PLS 195C (Legal Research and Writing) prior to or concurrent with all other legal specialty courses.
5. Students must complete the Paralegal Studies Program course requirements.
6. Students must maintain an overall grade point average of at least a 2.0 and receive no grade less than a "C" in legal specialty courses to complete the Program.

Computer Literacy Certificate
This Computer Literacy certificate (reference number 1713) provides the necessary skills for software use and the Internet. Students will gain the knowledge and skills that will help them become confident computer users. The emphasis will be on practical application of computers. Students should take the following four courses: CSCI 145C; OST 220C or INS 270C or INS 272C or INS 275C; INS 285C; and any advisor approved upper-division elective.

Information Systems Certificate
The Information System certificate (reference number 1714) requires 18 hours and provides necessary skills for entry level positions in computer-related fields such as computer support specialist, information technology specialist, and network support specialist. Students should take the following courses in the recommended order: INS 181C, 275C, 281C, 285C, 288C, and any advisor approved upper-division elective.

Real Estate Certificate
The one-year program in Real Estate (reference number 195) requires a minimum of 27 credit hours and leads to a certificate. Required courses are RE 170C, 171C, 172C, 272C, 273C, 274C, 275C, 276C, and 280C.

Human Resources Management Certificate
The certificate in Human Resources Management (reference number 1703) provides students with a content specific certificate in the area of Human Resources. This certificate is designed for students wanting to increase their knowledge in the HR area to either locate an initial position or to increase their upward mobility in a current HR position.

 Housed at South Campus, this certificate program consists of 22 credit hours of the following required courses: BUS 102C, BUS 210C or BUS 248C, BUS 249C, BUS 244C, BUS 245C, BUS 257C, BUS 270C, and MGMT 200C.

INTERDISCIPLINARY PROGRAMS

Major in Computer Information Technology

Email: cit@wku.edu
Website: www.wku.edu/cit

The CIT degree (reference number 555) requires 120 credit hours and leads to a Bachelor of Science degree. No minor or second major is required. Enrollment in the CIT program is limited and based on student qualifications. All CIT courses must be completed with a grade of "C" or better. The program requires 60 hours of upper-division CIT coursework. Electives should be selected consistent with WKU's degree requirements including:

- 36 hours minimum in courses earned at WKU
- 42 hours in upper-division credit (Students who transfer to WKU with an applied associate degree in a technology area (e.g., Associate of Applied Science) receive a 6-hour waiver from the overall upper-level course requirement.)
- 120 hours minimum overall
- General education categorical requirements
- MATH 116 or equivalent

Major in Systems Management

Email: sm@wku.edu
Website: www.wku.edu/sm

Systems Management (SM) is an interdisciplinary major offered through the University College. Systems Management applies an informatics perspective to the management of people, information, processes, and systems within the organization. The SM major offers an interdisciplinary approach to the design, application, use, and management of information and communication technologies and systems. Courses in the SM program emphasize the human, technological, and organizational perspective. Students also take elective courses in various applied technologies or allied disciplines that are major information systems users. In a knowledge-oriented economy, organizations succeed on the basis of their innovation and management of information. The SM major is designed to help students prepare for a rewarding career in this dynamic field.

The SM degree (reference number 729) requires 120 credit hours and leads to a Bachelor of Science degree. No minor or second major is required. All SM courses must be completed with a grade of "C" or better. Enrollment in the SM program is limited and based on student qualifications.

All students complete the eight-course (24-hour) core curriculum consisting of SM 300, 346, 347, 348, 443, 444, 446, and 447. Each student also completes at least one five-course (15-hour) concentration. Students must also complete 9 hours of relevant electives to be selected in consultation with the advisor. Students must earn a "C" or better in all SM courses.

Transfer students who have completed relevant coursework should petition the department with information about courses taken and what substitutions are being sought. Petitions will be reviewed by a facility committee and recommendations approved by the department chair and dean of the college in a manner consistent with WKU guidelines.

Students who transfer to WKU with an applied associate degree (e.g., Associate of Applied Science) receive a 12-hour waiver from the overall upper-level course requirement.

Core Requirement completed by all majors: 24 hours—SM 300, 346, 347, 348, 443, 444, 446, and 447

Program Electives: 24 hours
Electives include 9 hours of relevant electives completed in consultation with advisor, and a 15-hour concentration from one of the following areas:

Administrative Systems—COMM 346, 349, 362, 460, ENG 306, JOUR 341, 344, BE 350, 362, PSY 370, 371; additionally, any course that may be used to satisfy the minor in business administration (see GFCOB minor). Note: no more than 12 hours of upper-division electives may be taken from the College of Business course offerings.

Criminology Systems—SOCL 232, 330, 332, PS 328, and three hours of advisor approved upper division electives

Digital Media Technologies—CIS 320, BCOM 264, 366, 367, 480

Fire / Rescue Administration—(the following courses are offered through KCTCS) FRS 104, 105, 201, 1027, 1047, 2016, 2026, 2051, 2071

Geographic Information Systems—GEOG 316, 317, 417, 419, 443, 477

Government Systems—PS 110, 338, 355, 412, 440, ECON 420

Healthcare Informatics—HCA 340, 342, 343, 344, 346, 347, 442, 445, 446

Human Resource Development—AMS 310, COMM 460, JOUR 355, MGT 311, 400, 411, 414, 416, 473, PSY 410, SOCL 312. Note: no more than 12 hours of upper-division electives may be taken from the College of Business course offerings.

Industrial / Manufacturing Systems—AMS 310, 342, 356, 371, 392, 394, 396, 430

Information Systems—CIT 310, 330 (or CIS 226), CIT 350, 370, CIS 243, 320, 321

Law Enforcement Administration— (the following courses are offered through KCTCS) CJ 201, 204, 210, 215, 216, 217, 222

Leadership —LEAD 200, 325, 330, 395, 400

Military Systems (Civilian Career Option)—MIL 301, 302, 401, LEAD 200, 475, (ROTC students may take MIL 402)

Occupational Safety and Health—ENV 120, 221, 321, 322, 367, 375, 380, 410, 423, 460, 474, 480, PH 385

Technical Sales—MKT 325, 328, 424, 425, PSY 371, JOUR 341

Technical Training—MGT 473, COMM 345, 346, 349, PSY 410

Technical Writing—ENG 301, 306, 307, 401, 415

ALIVE CENTER FOR COMMUNITY PARTNERSHIPS

1818 31-W Bypass   **Director: Leah Ashwill**
Phone: (270) 782-0082; Fax: (270) 782-0922
Email: alivebg@wku.edu
Website: www.wku.edu/alive

The ALIVE CCP is committed to bringing campus and community together for the enrichment of both higher education and public life. We facilitate collaborative efforts that address local, regional, and global needs while enhancing the level of student learning and educational experience. We are dedicated to providing WKU students with opportunities that cultivate personal growth, ethical values, and public action for the common good. The ALIVE CCP supports service-learning and community-based research as part of the WKU curriculum. We also provide numerous opportunities for volunteerism and ongoing community service.

The mission of the Western Kentucky University ALIVE Center for Community Partnerships is to support community development locally and abroad through campus and community partnerships. The Alive CCP connects students, faculty, staff, and community members to resources and opportunities for meaningful service and engaged scholarship.

Our vision is that campus and community members, from all sectors and backgrounds, will engage in successful applied-learning opportunities and work together to improve the quality of life by acting as public problem-solvers and effective community builders.

We carry out our mission by:

- Facilitating campus and community partnerships to address local and regional needs
- Providing training for and assistance with service-learning and community-based research
- Providing meeting space for the campus and community free of charge
- Maintaining an online list of volunteer opportunities
- Matching WKU faculty, staff, and student interests with service projects
- Coordinating volunteer placement
- Maintaining a comprehensive directory of Bowling Green-Warren County service organizations and support groups

- Responding to inquiries regarding childcare, health, education, recreation, housing, monetary needs, and other services
- Maintaining an ongoing list of community events

CENTER FOR GERONTOLOGY

Tate Page Hall, Office 241
Phone: (270) 745-2356; Fax: (270) 745-7073
Email: aging@wku.edu
Website: www.wku.edu/aging

Director: Dr. Dana Burr Bradley

Healthy Communities, Healthy Lifestyles, Healthy Ages

The Center for Gerontology is guided by the belief that healthy aging is attainable on both the individual and community level and requires implementing holistic strategies. Keys to successful healthy aging are increasing physical activity, improving eating habits, preventing disease, injury and disability, maximizing financial and physical independence, and maintaining active participation with the community. Located within a historically rural environment, the Center recognizes the value of interdisciplinary and intergenerational collaboration in developing approaches that respect the needs of older adults and the rural communities that support them. Committed to balancing gerontological theory with practice, the Center nurtures dynamic partnerships among agencies working on aging issues, Western Kentucky University, and the international community.

The Center focuses on three strategic areas:

1. Prepare new generations of aging advocates to work with older adults, their families, and their communities.
2. Contribute to new knowledge on aging populations, cohorts, and communities through the conduct of applied aging research.
3. Enhance local capacity for older adults and the communities in which they live through the dissemination of community-based research, best practices, and sponsorship of programmatic activities. The Gerontology minor is coordinated through the Center for Gerontology.

The Center oversees mini-grants that promote Gerontology by engaging students and faculty in aging research. The Center houses the international journal, *Journal of Aging, Humanities & the Arts*, an official publication of the Gerontological Society of America (http://www.tandf.co.uk/journals/titles/19325614.asp). Excellence in aging is nurtured by a chapter of, Phi Sigma Omega, the national honor society for aging, an annual "celebration of lives and older adults," and ongoing research with community partners.

PROJECT FINISH / GRADUATE

Tate Page Hall, Office 251
Phone: (270) 745-3575; Fax: (270) 745-4072
Toll-Free: 1-877-WKU-GRAD; 1-877-958-4723
Email: wku.finish@wku.edu
Website: www.wku.edu/finish

WKU Finish Coordinator: Rebekah Phillips

WKU Finish is a program in conjunction with the Council on Postsecondary Education's Project Graduate initiative. Its mission is to assist students who previously attended college and amassed 80 credit hours or more, but left before obtaining their degree. The program, located in Tate Page Hall 251 (second floor), assists such students in coordinating the resources, degree programs and departmental support to achieve degree attainment.
Further information is available at http://www.wku.edu/finish, or call 1-877-WKU-GRAD (1-877-958-4723).

WKU REAL

Tate Page Hall, Office 251
Phone: (270) 745-3575; Fax: (270) 745-4072
Email: real@wku.edu
Website: www.wku.edu/real

Adult Learner Counselor: Rebekah Phillips

Mission: To reach each adult learner by providing opportunities and support for educational success.

At Western Kentucky University, we are actively addressing the needs of adult learners through a variety of strategies and services. *WKU REAL* (Reaching Each Adult Learner) is a cross-campus initiative to address the needs of adult learners through a variety of strategies and services.

MILITARY STUDENT SERVICES

Tate Page Hall, Office 207   **Director: Tonya Archey**
Phone: (270) 745-5837
Email: military@wku.edu
Website: www.wku.edu/veterans

The Office of Military Student Services leads initiatives and offers programs to ensure the educational success of our active-duty military, veterans, and their family members.

SOCAD WKU is a member of the Servicemembers Opportunity Colleges (SOC) Consortium and the SOC Degree Network System. The SOC Consortium consists of colleges and universities committed to expanding and improving voluntary postsecondary educational opportunities for servicemembers worldwide. SOC Consortium members subscribe to principles and criteria to ensure that quality academic programs are available to active-duty military students, their family members, and veterans. A list of current SOC Consortium member institutions can be found on the SOC Web site at http://www.soc.aascu.org/.

GoArmyEd WKU also participates in GoArmyEd, an Army tuition assistance program for active-duty Army personnel. Through this program, military personnel receive a substantially reduced tuition rate and can work directly with a military admissions counselor to plan their degree program.

WKU offers many flexible options for military personnel such as traditional face-to-face and Interactive Video courses at the Ft. Knox campus. Online and Independent Learning courses are also convenient options. Bachelor's degree programs include the following: Sociology, Systems Management, Computer Information Technology, Interdisciplinary Studies with emphasis in Business, Education, Technology, or Social & Behavioral Sciences. Other Bachelor's degree programs are also available. Masters Degree programs include Leadership Dynamics, Public Administration, Business Administration, Adult Education, Criminology, History, Math, Exceptional Education, Library Media Education, Physical Education, Athletic Administration, and other programs. For more information visit www.wku.edu/etown-ftknox and click on U S Military. Coordination of these programs is provided by WKU's Ft. Knox office. For more information go online or call (270) 745-5079 or (502) 942-8381.

REGIONAL CAMPUSES

Western Kentucky University is designated by the Kentucky Council on Postsecondary Education as a regional university that is responsible for the needs of students in the designated service area (DSA), which consists of 27 counties.

Undergraduate and graduate courses are offered each semester through regional campus centers and other special locations. Students who commute may find enrollment in classes at the regional campuses to be especially convenient. For information call or visit the nearest campus of your choice or log on to the regional campus website.

Classes are provided to regional campus students via various modalities, including traditional face-to-face instruction, interactive video classes, web classes, and blended formats. For information about programs and classes offered, contact the regional campus nearest you.

WKU Glasgow Regional Center
500 Hilltopper Way
Glasgow, KY 42141
Phone: (270) 659-6900 or (270) 745-5096
glasgow@wku.edu
www.wku.edu/glasgow

WKU Owensboro Regional Campus
4821 New Hartford Road
Owensboro, KY 42303
Phone: (270) 684-9797 or (270) 745-5095
owensboro@wku.edu
www.wku.edu/owensboro

Elizabethtown/Radcliff/Ft. Knox Campuses
610 College Street, Room 130
Elizabethtown, KY 42701
Phone: (270) 706-88780 or (270) 745-5895
etown-ftknox@wku.edu
www.wku.edu/etown-ftknox

Ft. Knox Campus
1174 Spearhead Division Avenue
Fort Knox, KY 40121
Phone: (270) 351-1192 or (270) 745-2626
etown-ftknox@wku.edu
www.wku.edu/etown-ftknox