

FOR DCAS USE ONLY					
QExaminer's Initials	NQExaminer's Initials				
Date:/	Date:/				

THE CITY OF NEW YORK DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES HUMAN CAPITAL - APPLICATION UNIT

ONE CENTRE STREET / 14TH FLOOR NEW YORK, NEW YORK 10007 INTERNET ADDRESS: www.nyc.gov/dcas AUTOMATED TELEPHONE: (212) 669-1357

APPLICATION FOR LICENSE EXAMINATION HIGH PRESSURE BOILER OPERATING ENGINEER

Before filling out this Application For License Examination, read the requirements and the General Regulations For License Examinations. **PRINT** or **TYPE** the information requested fully and accurately, giving exact names, dates, and addresses. PLEASE NOTE THAT EFFECTIVE JULY 1, 2008 THE QUALIFICATION REQUIREMENTS AND/OR OTHER INFORMATION HAVE CHANGED (Local Law No. 33 of 2007)

FEE: \$ 200.00

DATE: ___

INSTRUCTIONS FOR FILING APPLICATION

APPLICATIONS MUST BE PROPERLY FILLED OUT, SIGNED, AND FILED **BY MAIL ONLY** TO DCAS APPLICATION UNIT, I CENTRE STREET, 14TH FLOOR, NEW YORK, NEW YORK 10007. THE REQUIRED FEE BY **MONEY ORDER ONLY** MADE PAYABLE TO **DCAS (EXAMS)** MUST ACCOMPANY THE APPLICATION. **CHECKS AND CASH WILL <u>NOT</u> BE ACCEPTED**. RETAIN YOUR MONEY ORDER RECEIPT AS PROOF OF FILING. THE EXAMINATION NUMBER AND THE SOCIAL SECURITY NUMBER OF THE CANDIDATE MUST BE WRITTEN ON THE FRONT OF THE MONEY ORDER.

Included in this material is a voter registration form. If you take this opportunity to register to vote, please mail postage-paid form directly to the Board of Elections. The provision of government services is not conditioned on being registered to vote.

ANSWER THE FOLLOWING QUESTIONS - CHECK EITHER "YES" OR "NO":
1. HAVE YOU RECEIVED A DEGREE IN MECHANICAL ENGINEERING FROM A SCHOOL OR COLLEGE RECOGNIZED BY THE NEW YORK STATE EDUCATION DEPARTMENT? YES[] NO[] IF "YES", GIVE NAME OF SCHOOL
2. HAVE YOU HELD A CERTIFICATE AS ENGINEER FOR AT LEAST FOUR YEARS ISSUED BY A BOARD OF EXAMINING ENGINEERS DULY ESTABLISHED AND QUALIFIED PURSUANT TO THE LAWS OF THE UNITED STATES OR ANY STATE OR TERRITORY THEREOF? YES[] NO[]
3. DO YOU NOW HOLD A VALID CERTIFICATE AS A MARINE ENGINEER ISSUED BY THE U.S. COAST GUARD? YES[] NO[]
4. HAVE YOU, AS A REGISTERED APPRENTICE, SUCCESSFULLY COMPLETED AN APPROVED TRAINING PROGRAM RECOGNIZED BY THE NEW YORK STATE APPRENTICESHIP COUNCIL? YES[] NO[] IF "YES", GIVE NAME OF SCHOOL
ADDRESS OF SCHOOL
DATES ATTENDED: FROM: MONTHYEAR TO: MONTHYEAR NOTE: AN APPLICANT QUALIFYING UNDER 2 OR 3 ABOVE MUST COMPLETE THE REVERSE SIDE OF THIS APPLICATION ATTESTING THAT (S)HE IS THE PERSON NAMED IN SAID CERTIFICATE, AND SUBMIT TOGETHER WITH SUPPORTING STATEMENTS SIGNED BY THREE DULY CERTIFIED OPERATING ENGINEERS EMPLOYED IN THE CITY OF NEW YORK AT THE TIME OF MAKING SUCH STATEMENTS.
EXAM NO.: SOCIAL SECURITY NUMBER: DATE OF BIRTH*: (see below)
(Check your card before entering your number) Month Day Year LAST NAME (include Suffix: Jr/Sr/III, etc.) FIRST NAME M I
LAST NAIVE (include Suffix: Jr/Sr/III, etc.)
MAILING ADDRESS (include Street/Avenue/Blvd/Road, etc.) APT NO.
(include below if applicable: C/O, PH, Floor, etc.)
CITY OR TOWN STATE ZIP CODE + FOUR
IF YOU LIVE IN NYC, CHECK THE BOROUGH: DAYTIME TELEPHONE NUMBER (include area code)
OManhattan OBronx OBrooklyn OQueens OStaten Island Ext
DECLARATION (To be completed by applicant): I declare under penalties of the Penal Law, that the statements contained in this application are to the best of my knowledge and belief, true and correct and that I have not knowingly and willfully made a false statement or given information which I know to be false in connection berewith

* Discrimination on the basis of race, color, national origin, alienage or citizenship status, religion or creed, gender (including gender identity), disability, age, military status, prior record of arrest or conviction, marital status, partnership status, predisposing genetic characteristic, sexual orientation, or status as a victim or witness of domestic violence, sexual offences and stalking is prohibited by law.

SIGNATURE:

Exam Number:		Your Social Security N	Number:				_	
EXPERIENCE: BEGIN WIT	TH THE MOST RECENT	Γ RELATED EMPLOYMENT BELOW AND WORK BACK. IF MORE	SPACE IS NEEDED A	ATTACH ADDI	TIONAL SHEET	S WITH SAM	E HEADINGS	
PROOF OF EMPLOYN	MENT: YOU	ARE REQUIRED TO ATTACH A COPY OF YOUR RIENCE LISTED ON THIS APPLICATION.						
EMPLOYMENT D	ATES	<u></u>						
FROM: MO/DAY/YR	TO: MO/DAY/YR	EMPLOYER'S NAME, ADDRESS, APPLICABLE LICENSE NUMBER AND THE NAME OF YOUR IMMEDIATE SUPERVISOR						
LENGTH OF EMPLO								
YEAR(S)	MONTH(S)	ENGINEER'S NAME AND INDEX NUMBER:	LENGTH OF	EMPLOYMEN	T IN YEARS AS	:	•	
			FIREMAN	OILER	GENERAL ASSISTANT	BOILER MAKER	MACHINIST	
WAS THIS A HIGH PRESSURE PLANT?	PLANT BOILER HORSE POWER?							
YES [] NO []	I IOO DIII EV	PERIENCE THAT WILL QUALIFY YOU UNDER THE TER	MG OF THE DEO		<u> </u>			
FROM: MO/DAY/YR	TO: MO/DAY/YR	EMPLOYER'S NAME, ADDRESS	, APPLICABLE LI R IMMEDIATE SU		BER AND TH	E		
FROM: MO/DAY/YR	TO: MO/DAY/YR	NAME OF YOUR	K IMMEDIA IE SU	PERVISOR				
LENGTH OF EMPLO	VMENT	4						
YEAR(S)	MONTH(S)	ENGINEER'S NAME AND INDEX NUMBER:	I ENCTH OF	EMDI OVMEN	T IN YEARS AS			
.,		ENGINEER'S NAME AND INDEX NUMBER:	FIREMAN	OILER	GENERAL	BOILER	MACHINIST	
			FIREMAN	OILER	ASSISTANT	MAKER	MACHINIST	
WAS THIS A HIGH PRESSURE PLANT?	PLANT BOILER HORSE POWER?							
YES [] NO []								
FROM: MO/DAY/YR	TO: MO/DAY/YR	EMPLOYER'S NAME, ADDRESS NAME OF YOUR	, APPLICABLE LI R IMMEDIATE SU		BER AND TH	E		
		NAME OF TOOL						
LENGTH OF EMPLO	YMENT	1						
YEAR(S)	MONTH(S)	ENGINEER'S NAME AND INDEX NUMBER:	LENGTH OF	EMPLOYMEN	T IN YEARS AS	:		
			FIREMAN	OILER	GENERAL ASSISTANT	BOILER MAKER	MACHINIST	
WAS THIS A HIGH PRESSURE PLANT?	PLANT BOILER HORSE POWER?							
YES [] NO []					_			
	DIST THE EX	PERIENCE THAT WILL QUALIFY YOU UNDER THE TER	ans of the acq		•			

Exam Number:	Your Social Security Number:								
The following statements are	e to be submitted by	y applicants who qualify u	nder Requir	ement 5 on the	next sheet.				
		APPLICANT'S OWN ST	ATEMENT						
This is to certify that I,		am t	he holder of						
		Name am the holder of License							
issued License No.	in by	Jurisdic	tion		This license was originally issued on				
Month / Day / Year		Signature of Applic	cant		·				
STATE This is to certify that we know		ETED BY LICENSED HIGH-P		LER OPERATING	ENGINEERS to be the holder of				
	Ī	Full Name of Applicant Submitting	g Application						
		issued	in	bv					
License		License No.	Year		Jurisdiction				
Signature of High-Pressure Boiler En	gineer	Index No.		License No.					
Signature of High-Pressure Boiler En	gineer	Index No.		License No.					
Signature of High-Pressure Boiler En	gineer	Index No.		License No.					

KEEP THIS PAGE FOR YOUR RECORDS. DO NOT RETURN WITH COMPLETED LICENSE APPLICATION.

APPLICATION FOR LICENSE EXAMINATION HIGH PRESSURE BOILER OPERATING ENGINEER

(Local Law No. 33 of 2007 as Amended)

READ CAREFULLY BEFORE FILLING OUT APPLICATION ON ATTACHED SHEET

This is NOT an application for a City position. It is an application for an examination for a High-Pressure Boiler Operating Engineer License. Possession of this license qualifies the holder to operate boilers that carry a pressure of more than 15 pounds of steam per square inch (psig) and are rated in excess of 10 hp, or if such boilers produce hot water, at a pressure of 160 psig or at a temperature over 250 degrees Fahrenheit. Names of successful candidates in the license examination will be submitted to the New York City Department of Buildings for consideration for issuance of the license. Persons who are successful in passing the examination must file an application for the license with the Department of Buildings.

Print or **Type** the requested information fully and accurately, giving exact names, dates and addresses. Any false statement will result in disqualification.

APPLICATIONS: Issued during the filing period, during the normal hours of business of the Human Capital – Application Unit, and are available in the Application Center at 2 Lafayette Street, 17th Floor, New York, New York 10007 and at 210 Joralemon Street, 4th Floor, Brooklyn, NY 11201 locations. Applications are also available online at the DCAS website at http://www.nyc.gov/html/dcas/html/employment/license.shtml. Completed applications must be postmarked no later than the last date of the filing period and mailed to DCAS Application Unit, 1 Centre Street, 14th Floor, New York, New York 10007.

The General Regulations for License Examinations of the New York City Department of Citywide Administrative Services apply to all license or certification examinations given by the Human Capital – Application Unit, and are available in the Application Center at 2 Lafayette Street, 17th Floor, New York, New York 10007 and at 210 Joralemon Street, 4th Floor, Brooklyn, NY 11201 locations. Applicants must consult the General Regulations for License Examinations and the specific information contained in this Application for License Examination, and shall be responsible for knowledge of their contents. Keep a copy of all pages of this Application for License Examination for your records.

REQUIREMENTS: Applicants must meet the following qualification requirements at the time of applying for this examination:

- 1. Be at least 18 years of age; and
- 2. Be able to read and write the English language; and
- 3. Have been employed as a fireman, oiler, general assistant, journeyman boiler maker or machinist under the direct and continuing supervision of a licensed high-pressure boiler operating engineer in the City of New York for a period of five years of the seven years immediately preceding the date of this application*; or
- 4. Have received a degree in mechanical engineering from an accredited school or college recognized by the New York State Department of Education and have one year's experience within the 2 years immediately preceding the close of the filing period for this examination in the operation and maintenance of high-pressure boilers under the direct and continuing supervision of a licensed high-pressure boiler operating engineer in the City of New York; or
- 5. Have been a holder for a period of at least four years of a certificate as engineer issued by a board of examining engineers duly established and qualified pursuant to the laws of the United States or any state or territory thereof, or a certificate as a marine engineer issued by the United States Coast Guard, and have had one year's experience in the City of New York in the operation and maintenance of stationary high-pressure boiler plants under the direct and continuing supervision of a licensed high-pressure boiler operating engineer within the seven years immediately preceding the date of this application; provided that the applicant shall have filed with this application a signed statement that (s)he is the person named in said certificate together with the supporting signed statements by three licensed high-pressure boiler operating engineers employed in the City of New York at the time of making of such signed statements; or
- 6. Have direct and continuing supervision, care, operation, and maintenance over a steam generating plant of a governmental building, having boilers of 150 or more hp., for a period of five years immediately preceding the date of this application, and have had in addition one year's experience on high-pressure boilers under the direct and continuing supervision of a licensed high-pressure boiler operating engineer in the City of New York, within the seven years immediately preceding the date of this application; or
- 7. Have successfully completed as a registered apprentice an approved training program of at least two years recognized by the New York State Apprenticeship Council, and have had at least three years experience in the City of New York in the operation and maintenance of high-pressure boilers under the direct and continuing supervision of a licensed high-pressure boiler operating engineer within the seven years immediately preceding the date of this application.
 - An applicant for a high-pressure boiler operating engineer license who is employed in a fossil fuel production plant located in the Rockaway Peninsula area of Queens county may submit satisfactory proof establishing that the applicant has obtained at least five years experience within the seven years preceding the date of the application which shall include at least two years of experience obtained during employment under the direct and continuing supervision of a licensed high-pressure boiler operating engineer in a steam generating plant located outside of the city of New York but within the state of New York that is owned and operated by a licensed public utility company, and shall also include a separate period of at least three years of experience obtained during employment as a fireman, oiler, general assistant, journeyman, boiler-maker or any comparable position as approved by the commissioner, in such steam generating plant

For all experience submitted: attach a copy of your W-2 form for each of the required years of experience listed on the application

DEFINITION: For the purpose of this license, a high-pressure boiler is a boiler that carries a pressure of more than 15 pounds of steam per square inch and is rated in excess of 10 hp., or if such boiler produces hot water at a pressure of 160 psig or at a temperature of over 250 degrees F.

DP-321E (Rev. 05/2012)

SCOPE OF EXAMINATION: The examination will consist of a written test of the multiple-choice type and a practical-oral test. The written test will appraise candidates' knowledge of the operation, maintenance and repair of high-pressure steam boilers, engines, pumps, turbines and their appurtenances, and knowledge of the Industrial Code Rule 4, Boilers, issued by the New York State Department of Labor, and its provisions regarding low pressure boiler operations.

The practical-oral test will be given to those candidates who pass the written test. The practical-oral test may be held in a high-pressure boiler plant and will appraise candidates' knowledge of the operation and maintenance of high pressure boilers, accessories, pumps, compressors, and electrical and auxiliary equipment. Candidates must attain a score of at least 70% in each test in order to qualify for the license.

FEE: \$200.00 Payment must be by **money order only** made payable to **DCAS (EXAMS)** at the time of filing the application for this examination. Checks and cash will not be accepted. Retain your money order receipt as proof of filing. This fee does not include the fee for the issuance of the High Pressure Boiler Operating Engineer's License by the Department of Buildings.

This fee shall entitle the candidate to one written test and, if a passing mark is obtained, to one practical-oral test. A candidate will be permitted to take three practical-oral tests on the basis of passing one written test, provided the application for each additional practical-oral test is filed no later than two years from the date of the written test. A fee of \$220.00 for each additional practical-oral test shall be paid at the time of filing the application.

Refunds will be made only in accordance with Regulation L.5.3 of the General Regulations for License Examinations.

The City of New York
Department of Citywide Administrative Services
Edna Wells Handy, Commissioner