

2012 IEEE Board of Directors Agenda Item Submission Schedule

DATE	LOCATION	*GOVERNANCE DOCUMENTS DUE	ORIGINAL ITEMS DUE	UPDATES/NEW BUSINESS ITEMS DUE
13-14 January	Hong Kong	-	1 December	9 January
19-20 February	Phoenix, AZ	16 December	6 January	17 February
23 April	Teleconference	-	23 March	19 April
31 May	Teleconference	-	27 April	28 May
1-2 July	Boston, MA	27 April	18 May	29 June
10 September	Teleconference	27 July	3 August	6 September
11-12 November	New Brunswick, NJ	7 September	28 September	9 November

*** Bylaws, Policies, Charters, Operations Manuals, Investment Operations Manual, Finance Operations Manual**

Face-to-face meetings:

- Governance item due ~ 9 weeks before meeting
- Items due ~ 6 weeks before meeting

Teleconference meeting:

- Items due ~ 4 weeks before meeting.