



2012 IEEE BOARD COORDINATORS

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An IEEE Board Coordinator's sole responsibility shall be to provide a vehicle for an Organizational Unit/Committee Chair to communicate about potential items to be placed on the agenda of the IEEE Board of Directors. It is the Organizational Unit/Committee Chair's responsibility to familiarize the Coordinator with the item(s) and, if appropriate, seek the support of the Coordinator to include an item on the Board agenda. It should be noted that final decisions on all agenda items rest with the IEEE President.

A Coordinator may expect to receive communications from the Organizational Unit/Committee Chair, such as meeting minutes and progress reports. Although it is neither advocated nor discouraged, a Coordinator may attend meetings, as necessary, during which he/she may participate as an ex-officio non-voting member. In some cases, a Coordinator may fill a dual role, serving as a voting member of an Organizational Unit/Committee and also as IEEE Board Coordinator.

21 December 2011