

CODE OF STUDENT CONDUCT

This brochure only summarizes the Drake University Code of Student Conduct. For a complete copy of the Code of Student Conduct, please refer to Drake's online Student Handbook.

www.drake.edu/dos/handbook

Students have the right to:

- be sent notice of the charge and the alleged act upon which the charged is based.
- select representation in the disciplinary matter such as an attorney, University advisor or administrator.
- hear all the evidence upon which the charge is based and answer through a rebuttal.
- produce witnesses on behalf of the accused.
- know the name of and, at least through a representative, cross-examine the complainant.
- be considered innocent until proven guilty.
- have the results of the disciplinary matter presented in writing and the opportunity to appeal.

QUESTIONS AND CONTACT INFORMATION

If you have any questions about the Code of Student Conduct, would like to report a violation of the Code or simply would like more information, please feel free to contact the Dean of Students Office located in room 202 of Old Main, phone number 271-2835. You may also send us an email with your question or to report a violation at deanofstudents@drake.edu.

Other Web sites and telephone numbers that may provide useful information are as follows:

CAMPUS SECURITY 515-271-2222
www.drake.edu/security

COUNSELING SERVICES 515-271-3864
www.drake.edu/students/counseling

OFFICE OF RESIDENCE LIFE 515-271-3781
www.drake.edu/life/residencelife

DEAN OF STUDENTS OFFICE 515-271-2835
www.drake.edu/dos

STUDENT HEALTH CENTER 515-271-3731
www.drake.edu/health

NOTE:

The information in this brochure does not constitute a contract between the University and the student. The University reserves the right to make changes in curricula, policies and processes, tuition and financial aid, academic standards and guidelines, student services and other regulations or policies set forth in this brochure without giving prior notice.

CODE OF student conduct

What is the purpose of the Code of Student Conduct?

The mission of the Code of Student Conduct is to assist Drake University in fulfilling its purpose as an academic institution dedicated to the transmission of knowledge, the pursuit of truth, the intellectual and moral development of students and the well-being of society. Non-academic misconduct by students or student organizations constitutes a violation of the Code.

Why is the Code of Student Conduct important?

Through voluntary entrance into Drake University, the student indicates a willingness to subscribe to University rules, regulations and policies and acknowledges the right of the University to initiate appropriate disciplinary actions when they are violated.

To whom does the Code of Student Conduct apply?

All members of the academic community share in the responsibility to establish and maintain the general conditions conducive to the fundamental academic freedoms to teach and to learn and the correlative freedoms of inquiry and expression. However, only students and student organizations can be disciplined under the Code. The University's disciplinary jurisdiction extends to conduct on and off campus that qualifies as non-academic misconduct in the discretion of the University.

What is Non-Academic Misconduct?

Non-academic misconduct is defined as any violation of University non-academic rules, regulations or policies, violation of any governmental law or regulation, and any other conduct that adversely affects or threatens to adversely affect the safety of students, faculty, staff members or University property. Examples include arson, assault, harassment, violation of computer use policies, fire alarm tampering, hazing, sexual assault, stalking, theft, trespass and any attempt to commit any such acts or assist another in doing so.

In what instances would a parent be notified?

The University reserves the right to notify parents in those disciplinary matters where it is believed parental involvement will be constructive to the process, subject to Federal law that sometimes limits communication with parents.

What stance does the University take in terms of adherence to local, state and federal laws?

Acts in violation of local ordinances, state law or federal law are in violation of this Code. University disciplinary action may commence whether or not the offense results in proceedings by a civil or criminal court.

PROCEDURES FOR PUNISHMENT OF NON-ACADEMIC MISCONDUCT

FILING A FORMAL COMPLAINT

Persons who believe they have been victims of non-academic misconduct may attempt to resolve the matter through informal channels, if appropriate, such as conferences with University faculty or staff members, administrators, friends or legal counsel.

If the complainant or the University believes that the matter cannot or should not be resolved through such informal means, then a student, student organization, faculty member or staff member may file a complaint either with the Dean of Students in Old Main or at the Student Life Center in the Olmsted Center. A complaint can be filed against any student or student organization. Students are encouraged to contact the Des Moines Police and Drake University Security when criminal misconduct is involved.

IMMEDIATE ACTION

The University may take immediate disciplinary action it deems necessary, including suspension, in order to protect the safety and well-being of students, faculty, staff and University property.

HEARING

Prior to the hearing, the accused receives notice describing the charges and providing exculpatory evidence in possession of the University.

UNIVERSITY SANCTIONS

Students found guilty of non-academic misconduct face an array of possible sanctions, ranging from reprimand to expulsion.

APPEALS

Students found guilty of academic misconduct have a right to appeal. The decision on appeal is final.

STUDENT COOPERATION

If the disciplinary process is to be effective, students must cooperate with the Dean of Students and Student Life staff. Accused students who receive notice of scheduled meetings or hearings, but fail to appear at the appointed time, should be aware that the disciplinary process may still proceed in their absence, potentially resulting in sanctions, including expulsion, suspension or probation.