

ONLINE ACCOUNT ACCESS

Participants can access their Flexible Spending Account online at anytime to check account balances, see what claims have been processed, and other account activity.

- Go to www.flexcorp.com and the FLEXCORP website will open
- Click on PARTICIPANTS
- Click on Online Access
- Click on *If you have a FlexCard, Click here*
- Click on Create Account



www.flexcorp.com

- This website is sensitive to Pop-up blocking. To circumvent, enter your UserID and Password followed by pressing AND holding down the CTRL button on your keyboard when you press Login.

- When creating an account for the first time, you will need your card number and Employee ID. Please note that your Employee ID has to be 9 digits, so add leading zero's if applicable. Write down the UserID you create, as the system will only allow you to create one (1) UserID.

- Complete the Required Fields and Click Submit.

Customer Service hours are Monday through Friday
7:30am to 5:30pm CST toll free at 888-505-4557
or e-mail: info@flexcorp.com