

Federal Bureau of Investigation
Criminal Justice Information Services Division
1000 Custer Hollow Road
Clarksburg, WV 26306

RE: CRIMINAL BACKGROUND CHECK

I am requesting this background check and report **for a personal review**. Enclosed is the required, completed fingerprint card, along with the \$18 processing fee. (Certified check or money order, payable to: Treasury of the United States).

Please **expedite** this request and return the report to me by _____.
Thank you.

Printed or Typed: _____
Full Legal Name

Street Address

City, State, Zip Code

Signature

Date