

**Drake University**  
**College of Pharmacy and Health Sciences**

<b>Committee Name:</b>	National Advisory Council		
<b>Date of Meeting:</b>	October 3 – 4, 2008	<b>Location:</b>	Olin Hall Room 211
<b>Minutes Prepared By:</b>	Marilea Chase	<b>Appendices:</b>	Yes

### 1. Purpose of Meeting

Scheduled Summer Meeting

### 2. Attendance at Meeting

Name			
Raylene Rospond, Dean	Emily Westergaard Hamilton	Chuck Phillips	Dave Uddin
Jill Haug	Pat Verdun (Sat.)	Bobbie Riley	John Rovers (Fri)
Josh Benner (Friday, conf. call)	Liz Cardello, Chair	Jack Ellis	Mark Richards
Patty Kumbera (Friday)	Brian Reisetter	Gene Lutz	Maureen Reim (Friday)
Bob Soltis	David Zgarrick	Marilea Chase	Carl Jakovec
Dick Hartig	Bob Stessman (Fri.)	Geoff Wall	

### 3. Meeting Agenda

#### Friday, October 3

- 11:30 – 12:00      Gather in Olin 211 Classroom  
 (Enter Olin Hall on the SW corner of the building, proceed through the entrance area to the first hallway, turn left and proceed down the hall –classroom is on your left)
- 12:00      Lunch with P1 students—White Coat mentors will meet with their students; Other NAC members and students will break out for lunch and discussions
- 1:00      Welcome      Liz Cardello, Chair
- 1:15      Global Public Health Initiative      Dr. John Rovers  
 Including follow-up discussion from the summer NAC conference call
- 2:00      Meet and Greet New Faculty
- 2:30      Self-Study Overview discussion and questions      Dr. Chuck Phillips
- 5:00      Dismiss for the evening
- 6:00      Francis Marion Drake Dinner for President’s Club Members, RSVP required  
 Reception begins at 6 pm, Dinner at 7 pm  
 Parents Hall, Olmsted Center

#### Sat. October 4, 2008

- 8:00 am      Meeting Reconvenes with Coffee and Sodas
- 8:15      Campaign Update      Emily Westergaard  
 Major Gifts Officer

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9:00	College Projects update	Dean Rospond
	Faculty Retention and Recruitment	
10:15	Break	
10:30	Pharmacy Post Graduate program discussion and Action Plan	
11:30	Adjournment	

#### 4. Meeting Notes, Decisions, Issues

Members of the NAC gathered around Noon on October 3<sup>rd</sup> to meet with P1 students who were sponsored for the White Coat Ceremony by NAC members. Once students arrived, NAC members and students went as small groups to various areas in the building to eat boxed lunches and get acquainted.

Chair Liz Cardello called the meeting to order at 1:00 pm. Immediate feedback from the lunch was positive.

John Rovers began the meeting with a discussion of the Global Public Health Initiative being undertaken at Drake. A copy of his power point presentation is attached to the minutes. He explained the Interdisciplinary approach being taken to the topic here at Drake as we hope to pursue an “area of concentration” for students to supplement their major/s here at Drake.

Dean Rospond asked for input on the group as a follow-up for the accreditation guidelines call for an expanded approach to global public health in the curriculum. Drake hopes to emphasize this with the engaged citizen area of inquiry required for the liberal art scurriculum. Any input into the strategic plan to be revised this year should include awareness of public health locally, nationally and internationally. Service learning as a part of the curriculum was emphasized as a way to develop future leadership to undertake activism in global public health for the future.

Chuck Phillips, chair of the self-study committee, shared insights into changes in the accreditation study draft document that was shared with the NAC. His powerpoint presentation is attached to the minutes. Issues discussed included advising, career advising, career interview day, graduate interview seminars and interview day, and faculty workload. It was emphasized that Drake needs to adopt a culture of how the pharmacist affects patient care and how service learning affects’ lives. Standard 30 was discussed for college resources including sources of revenue and expenditures for the college’s needs. Increasing needs for more resources will be an important part for future planning.

Meeting adjourned for the evening.

Liz Cardello convened the meeting around 8:20 am on Oct. 4<sup>th</sup>. Emily Westergaard Hamilton began the morning’s agenda with a updates on fundraising activities with our overall increase in PC members over the previous year. Carl Jakovec would like more specific information regarding the upcoming cluster reunions planned for relays weekend so that others from pharmacy can make plans to attend for his particular class reunion. The White Coat program was successful this year funding for each entering P1 student. Plans to expand the focus of the program are being discussed for next year with the hope of adding donations to the student travel fund in the future. Liz Cardello noted the invitation to the White Coat sponsors to attend the ceremony. She suggested that this letter also include the email address of the student so sponsors could more easily begin the contact with their student.

98 donations have been received for the Granberg Leadership Fund. A more focused approach to the Karbeling Fund is being discussed to expand the program for the lecture.

NAC members asked specific questions regarding the “general fund” dollars that are raised.

Are matching dollars from companies/corporations automatically given to the “general fund?” Gifts from companies vary regarding their policies. If a donor gives specific funds to the College of Pharmacy and Health Sciences and the corporation has a policy to match the donors specific gifts; those moneys matched to the College. Some corporations only give money to the general funds.

Is there an advantage of designating funds to the annual drive to the College of Pharmacy and Health Sciences? Yes, this is an advantage as this shows support for the College of Pharmacy and Health Sciences.

Why isn’t there a check-off for the College on the general fund donation requests? If a check-off isn’t possible, can a separate mailing be done by the College to request our alumni physically write in specifically that their donation be designed College of Pharmacy and Health Sciences.

Additionally, it was suggested that the college send out a letter of explanation to the alumni explaining how donations to the general fund can work to benefit thecollege.

#### 4. Meeting Notes, Decisions, Issues

What gets people excited to donate? Automatic gifts, special events. What about doing a gold robe for special classes on their 50<sup>th</sup> year of graduation to participate in the Hooding ceremony by processing across the stage and supporting the new graduates.

Could something be done to recognize longevity of gifts for people who are PC members for 5 years, 10 years etc.? Will the college do an annual report listing donors? How effective is Drake's email system to alumni?

Emily Westergaard Hamilton thanked the NAC for their input and will be on contact for follow-up on the topics.

Faculty Retention and Recruitment has been a focus for the college for this year. Dean Rospond and 6 faculty members attended a retreat early this summer. This focused time has been important and resulted in several changes. Attached is a power point presentation on information presented to the faculty. The increased turnover in Drake's CPHS has been for a variety of reasons: moving into the private sector, moving schools of pharmacy, families, career advancement.

Mandatory faculty development for the first years of employment has been discussed for practice faculty. Practice faculty feel the "pull" to the practice site and struggle with their commitment to Drake first as a faculty member. Particular need to focus on time management for these new faculty also to help deal with this issue. Expansion of the recruitment process moving into the faculty development process is critical—supporting the new faculty members with topics on being a faculty member and teach preparedness, syllabus preparation, and how to teach are critical skills for these new faculty members. CPHS needs to focus on practice faculty development because their requirements are different than more traditional faculty members who are on-campus. Recruitment needs to focus people based on our mission and culture here at Drake.

Bob Soltis pointed out the issues in the science faculty area since these people most often are not pharmacists and are researchers. They need start-up funds for their research. They too are much better at research and need some of the same helps as practice faculty: how to engage students in active learning, how to develop a syllabus, how to incorporate their area of expertise in science into the pharmacy curriculum, how to balance workload, scholarship, research, and advising.

Dr. Zgarrick also noted that Dean Rospond is supportive of faculty participating in faculty development opportunities off-campus such as the ACCP certificate program offered to the junior faculty this year. 6 Practice faculty have accepted this offer to participate in the program. It is hoped that practice faculty will also develop areas of scholarship for themselves for faculty development.

Dean Rospond spoke regarding 2 of the open positions this year being expanded opportunities for employment as 9 month faculty members to 12 month faculty members. This brings with it discussion of expectations for this increases work load. The biggest barrier this faces is the Drake standard of 9 month faculty contracts, not 12 month contracts.

Current efforts underway for recruitment include a university website for applicants, personal contacts across the curriculum on the search committee, standard questions for interviews, focus on mission and Drake's standard for teaching. Selling the Drake culture to the candidate with more faculty involvement in the entire search process across areas of expertise. Doing a demonstration success with research, scholarship, teaching, and advising. Reinforcement of skills and skills development in new faculty needs to be emphasized this year as well.

The final discussion was the requested discussion of the post-graduate pharmacy programs as well as the post-baccalaureate residency program being required of all pharmacists. This topic was presented at AACCP this summer. The discussion focused on what additional requirements would be added to the pharmacy curriculum for increased time in the educational system. How will these discussions influence ACPE for the next round of curriculum changes. Who is going to say that residencies are "mandatory?" Who made this change "mandatory for medical doctors? Could NABP make this a requirement? Who or what is saying that pharmacy needs to follow the medical formula for successful practitioners? The consensus of the group that

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monitoring of this issue should continue, but no action will be taken at this time.

Final discussion of the morning focused on leadership and effectiveness of leadership programs. Is it possible to survey recent grads on their leadership roles in the practice site, community pharmacy, community activities, and professional organizations once they graduate? Would it be possible to conduct a “focus” group discussion of this topic at a future meeting?

Nominations are needed from NAC members for the Alumni Achievement Award, Young Alumni Achievement Award, and the Weaver Medal of Honor this year. Send your suggestions to Dean Rospond ASAP. More information on the criteria can be found at these links on the web:

[http://www.drake.edu/cphs/Alumni/alumni\\_achievement\\_awards.php](http://www.drake.edu/cphs/Alumni/alumni_achievement_awards.php)

[http://www.drake.edu/cphs/Alumni/weaver\\_recipients.php](http://www.drake.edu/cphs/Alumni/weaver_recipients.php)

Meeting adjourned at 11:30 am by consensus of the group.

#### 5. Action Items

Action	Due Date
Send nominations for the Alumni Achievement Awards and Weaver Medal of Honor top Dean Rospond	ASAP
Monitor issues of interest from the minutes and send comments, articles, discussions to Dean Rospond.	On-going
Information on vacant positions will be sent to NAC members for reference as needed for interested candidates.	ASAP
CPHS fleece jacket information will be sent to NAC members.	ASAP

#### 6. Next Meeting

<b>Date:</b>	Conference Call in January		Date TBA	<b>Topic:</b>	Final Accreditation meeting preview
<b>Date:</b>	April 22 - 23		NAC meeting and Weaver Medal of Honor		
<b>April Agenda:</b>	Weaver Medal of Honor, Accreditation Follow-up, Follow-up on discussions from this meeting and topics from the conference Calls.				