

City of Annapolis Police Department



**Annual Report
2009**

Mission Statement of the Annapolis Police Department

The Annapolis Police Department, in partnership with the community, is dedicated to preventing and controlling crime and preserving the quality of life in Annapolis through firm, fair, and impartial law enforcement strategies.

To succeed in our mission we uphold these values and core beliefs.

We are committed to preserving democracy and freedom by recognizing the constitutional rights of all;

We are committed to nurturing the public trust by maintaining professionalism in every facet of our operations and demanding the highest levels of personal and professional integrity;

We value partnerships with diverse communities to ensure safety, security, and mutual trust. We are committed to open communication and cooperation with our residential and business communities in an effort to reduce crime and improve the quality of life for all.

We take a proactive approach while encouraging and motivating the community to do the same. We value an environment which focuses on solving problems through teamwork, participation, cooperation, and enthusiasm, fostered by decisive, professional leaders who support creativity and innovation.

Organizational Values of the Annapolis Police Department

To display professionalism in every facet of our operation and maintain the highest levels of personal integrity;

To preserve democracy and freedom by recognizing the constitutional rights of all;

To develop and actively build a strong community partnership to help with the identification of and solutions to neighborhood problems;

To establish a mutual trust within the community through honest deeds and actions, and;

To motivate people to take a proactive approach to improving their quality of life.



A Message from the Chief

The City of Annapolis Police Department is dedicated to providing excellent public safety through professional law enforcement and strong community involvement. All of our programs and efforts are aimed at one goal – making the City of Annapolis a safe place to live, work and visit.

In 2009, crime in the City of Annapolis was reduced by 36%. This is a direct result of the dedication and commitment of the men and women of the Department and their success in building partnerships with all communities and government agencies and through proactive law enforcement strategies. Although we have made tremendous strides, our work is not done. All members of the Police Department continue to work diligently to maintain safe communities throughout our City. We strive to earn your confidence and trust.

2009 saw our first Citizens Police Academy and the start of the Neighborhood Safety Council. As I write this, 20 young people interested in a law enforcement career are participating in the Department's Explorers Program. When we work together, we are all invested in making Annapolis the very best it can be. We are very thankful for the tremendous support we have from our City's citizens and leaders. I want to personally thank the many partners who help us every day in our common effort to make Annapolis the safest and best city anywhere.

Michael Pristoop
Chief of Police
2009 Annual Report

Oath of Office

“I, , do swear that I will support the constitution of the United States; and that I will be faithful and bear true allegiance to the State of Maryland and support the constitution and enforce the laws thereof; and that I will, to the best of my skill and judgment, diligently and faithfully, without partiality or prejudice, execute the position of Police Officer according to the constitution and laws of this state”.





THE CITY AT A GLANCE

Annapolis Police Department

Organized

1867

Chief of Police

Michael A. Pristoop

Full-Time Sworn Police Officers

131 Authorized Positions

Civilian Members 2008

55 full time

32 part time

Civilian Volunteers: 1

Budget

\$16.7 (FY09)

Canine Unit

Five Teams

Calls for Service

42,488

Starting Police Officer Salary:

\$43,000.

Police Officer Training:

26 weeks upon entry

1 week post academy

9 weeks of field training

18 hours of in-service training annually

2009 Annual Report

City of Annapolis Government

Settled

1649

Chartered

1708

Mayor

Joshua Cohen

City Council

Ward One Richard Israel

Ward Two Fred M. Paone

Ward Three Classie Gillis Hoyle

Ward Four Sheila Finlayson

Ward Five Mathew Silverman

Ward Six Kenneth A. Kirby

Ward Seven Ian Pfeiffer

Ward Eight Ross Arnett

City Budget

81.5 (FY09)

Service Area

7.2 square miles

Population: 36,500

COMMAND STAFF BIOGRAPHIES

Chief Michael A. Pristoop started his police career in 1986 as a patrolman in Baltimore City, Maryland and retired in 2007 as a Major – District Commander. After 21 years of service in Baltimore, he left to become Chief of Police with the Maryland Department of General Services, Maryland Capital Police (DGS-MCP). In April, 2008, Chief Pristoop was selected to serve as the interim Chief of the Annapolis Police Department and was sworn-in as the 25th Chief of Police on July 29, 2008.

Chief Pristoop holds a BS in Jurisprudence from the University of Baltimore and a JD from the University of Baltimore, School of Law. He is a member of the Maryland Bar, the Maryland Chiefs of Police Association and the International Association of Chiefs of Police. Chief Pristoop is a graduate of the FBI National Academy, 215th Session.

Major Scott Baker joined the Annapolis Police Department in May 2008 after retiring from the Baltimore Police Department. Major Baker holds a BS Degree in Criminal Justice from the University Of Baltimore and a JD from the University Of Baltimore School Of Law.

Captain Scott Williams joined the Annapolis Police Department in September of 2008. He is a veteran officer with 22 years of law enforcement experience, having retired with the rank of Colonel from the Baltimore City Police Department.

Captain Eric Neutzling joined the Annapolis Police Department in February 1982. He was appointed to Captain in November of 2008. Captain Neutzling has a B.S. degree from Shippensburg University of Pennsylvania.

Lieutenant William Powell joined the Annapolis Police Department in 1972 and was promoted to Lieutenant in 1997. He attended the Southern Police Institute at the University of Louisville and is a graduate of the FBI National Academy.

Captain Cynthia Howard joined the Annapolis Police Department on April 3, 1987 and was appointed to the rank of Captain in November 2008. She is a graduate of Southern Police Institute in Louisville, Kentucky and attended the Baltimore Police Academy.

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RETIREMENTS/RESIGNATIONS IN 2009

1. Off Dease, DeAngelo- resigned January 5, 2009
2. Off Calabrese, Andrew- resigned March 4, 2009
3. Sgt Scott James - retired April 1, 2009
4. Lt Seipp Timothy - retired May 1, 2009
5. Lt Shea N. Terry - retired May 1, 2009
6. Ofc Beckham, Katrina- retired August 1, 2009
7. Sgt Faulkner, Karen- retired September 1, 2009
8. Off Brunson, Kenneth- resigned September 22, 2009
9. Sgt Deuschle, W. Eric- retired October 1, 2009
10. Sgt Mackiewicz, Edward- retired October 1, 2009
11. Ofc Henderson, David- retired October 1, 2009
12. Ofc Sanders, Jessica – retired October 15, 2009

POLICE OFFICERS HIRED IN 2009

1. Off Ingbretson, Joshua -February 9, 2009
2. Off Calabrese, Andrew- February 26, 2009
3. Off Chipman, David- February 26, 2009
4. Off Butler, Rodney- March 2, 2009
5. Off McDonald, Michael -April 9, 2009
6. Off Fedeli, Tyler – May 7, 2009
7. Off Moore, Robert – May 7, 2009
8. Off Ala, Travis – May 12, 2009
9. Off McVeigh, Scott - May 21, 2009
10. Off Brunson, Kenneth – June 11, 2009
11. Off Dekowsky Jr., Daniel – June 18, 2009
12. Off Woolfolk III, Thomas – June 18, 2009
13. Off Lathe, Timothy- August 18, 2009
14. Off Stover, Amanda – September 14, 2009
15. Off Prentice Jr., Edward- September 14, 2009
16. Off Buie, Kevin – September 21, 2009
17. Off Manning, John – September 21, 2009
18. Off Tubbs, Kenneth- September 21, 2009
19. Off Goods, Justin – September 21, 2009
20. Off Ascion, Andrew – September 21, 2009
21. Off Rice, Christopher– October 28, 2009
22. Off Nicolosi, Katelyn– November 2, 2009
23. Off Tomlinson, Thaddeus – November 30, 2009

CIVILIAN EMPLOYEES HIRED IN 2009

- | | |
|---|-------------------------------|
| 1. Mr. Hudson, Joseph- January 5, 2009 | Hispanic Liaison |
| 2. Ms. Hughes, Debra- March 5, 2009 | Grant coordinator |
| 3. Ms. Parker, Veronica – March 9, 2009 | Office Associate II |
| 4. Mr. Ray Weaver-April 20, 2009 | External Affairs |
| 5. Ms. Lane, Britney – April 30, 2009 | Police Communications Officer |
| 6. Mr. McGill, James- April 30, 2009 | Police Communications Officer |
| 7. Mr. Timothy Seipp- May 1, 2009 | Communications Director |
| 8. Mr. Crossley, David May 27, 2009 | MCAC Intelligence Analyst |
| 9. Mr. Thomas, Robert- May 4, 2009 | Police Communications Officer |
| 10. Mr. Smith Sr., Lyle-May 11, 2009 | Crossing Guard |
| 11. Mr. Shriner, Ronald– June 8, 2009 | Auxiliary Officer |
| 12. Ms. Miller, Beverly- 2009 | Auxiliary Officer |
| 13. Ms. Beckham, Katrina- August 1, 2009 | Court Liaison |
| 14. Mrs. Barcelo, MaAn- | Police Chaplin |
| 15. Mrs. Mioduszewski, Eleni – September 14, 2009 | Crossing Guard |
| 16. Mr. Hoosier, Michael – September 23, 2009 | CALEA Manager |
| 17. Mr. Chambers, Phillip – September 28, 2009 | Crossing Guard |
| 18. Mr. Stewart, Horace – September 28, 2009 | Crossing Guard |
| 19. Mrs. Norris, Patricia – September 2, 2009 | C-SAFE Coordinator |
| 20. Mrs. Gomoljak, Doris- November 2, 2009 | Crime Analyst |



PROMOTIONS IN 2009

1. Off Higgins, David- March 12, 2009	Officer First Class
2. Off Keck, Benjamin - March 12, 2009	Officer First Class
3. Off Johnson, Shomar- March 12, 2009	Officer First Class
4. Off Murphy, John- March 12, 2009	Officer First Class
5. Off Owen, Off Robert- March 12, 2009	Officer First Class
6. Off Parker, Chester- March 12, 2009	Officer First Class
7. Off Pyles, Thomas - March 12, 2009	Officer First Class
8. Sgt Antal, Brian- June 11, 2009	Lieutenant
9. Cpl Tucker, Christian- June 11, 2009	Sergeant
10. Cpl Lowe, Timothy - June 11, 2009	Sergeant
11. Ofc Cochran, Mark- June 11, 2009	Corporal
12. Ofc Kintop, Christopher- June 11, 2009	Corporal
13. Ofc Sophocles, Michael- June 11, 2009	Corporal
14. Ofc Becker, Kristoffer- June 11, 2009	Corporal
15. Cpl Spearman, James- October 15, 2009	Sergeant
16. Cpl Ferguson, Mark- October 15, 2009	Sergeant
17. Ofc Lynam, Justin October 15, 2009	Corporal



AWARDS IN 2009

Meritorious Service Commendation awards for 2009

Captain W. Eric Neutzling
Lt. Philip Herman
Lt. Brian Della
Sgt. Pamela Johnson
Sgt. Elizabeth Nelson
Cpl. Mark Cochran
Ofc. Jeffrey Hartlove

City of Annapolis Employees of the Month from APD 2009

Donna Bramble -- January
Tonia Miller and Amy Miguez -- February
Duane Daniels – December

Captain Cynthia Howard was honored with a Community Service Award from the Anne Arundel County Branch of the NAACP. The Captain was honored for exemplary career and service to the City of Annapolis as part of the Police Department. Captain Howard received her award at the annual NAACP Freedom Fund Banquet held in November, 2009 at La Fontaine Bleu in Glen Burnie, Maryland.

Crime Prevention Awards

The Department and several of its members were honored in 2009 with awards presented at the annual Governor's Crime Prevention Awards ceremony.

Major Scott Baker accepted a Governor's Crime Prevention Award for Law Enforcement Agencies on behalf of the entire Annapolis Police Department. The award is given to law enforcement agencies that meet the 2009 criteria for a Comprehensive Law Enforcement Agency Crime Prevention Program (CALEA). The City of Annapolis Police Department was one of only 14 agencies statewide that received this award.

Beth Hart, APD Special Projects Director, accepted the award for the Outstanding Pro-Active Crime Prevention Program for Annapolis' Capital City Safe Streets (CSSS) Program. CSSS was created in February 2008 when Governor Martin O'Malley and top Maryland legislators supported the City of Annapolis and APD by providing a grant to fund an unprecedented coalition of government agencies. The purpose of CCSS is to focus resources and enable information-sharing among the agencies and to facilitate strategies to identify and remove violent offenders from the community. This involves streamlined communication between partner agencies and joint-law enforcement initiatives.

Awards (continued)

PFC Melvin Brown won a Governor's Crime Prevention Award for Law Enforcement Officers for his work on the Gang Resistance Education and Training (G.R.E.A.T.) program. The G.R.E.A.T. Program is a classroom-based curriculum. With prevention as its primary objective, the program is intended as an immunization against delinquency, youth violence, and gang membership. Officer Brown gives his own time (and often, his own funds) to work with young people in Annapolis. He has also been recognized by Chief Pristoop for his unselfish dedication to the young people in the Annapolis area.

Lt. Robert Emory (Ret.) received a Governor's Award for his work on the Annapolis Scooter Watch Program. The program encourages scooter owners to register with APD to help with identification and theft prevention. Scooter Watch was created at the Annapolis Police Department. The program is funded through the Maryland Vehicle Theft Prevention Council, and is supported by the Maryland Automobile Insurance Fund.

Stacey L. Bolin, Community Services Specialist, received an award for coordinating Annapolis National Night Out 2009. The event raised \$2,500 for the Wiley H. Bates Boys and Girls Club of Annapolis and Anne Arundel County.

Joe Hudson, APD Hispanic Liaison, received a Governor's Award for his work with the City's Hispanic Community and Hispanic victims. His valuable services as a translator, facilitator and community outreach specialist between the City's growing Hispanic population and APD are an important part of public safety efforts in Annapolis. He has also been honored for his work by the Maryland State's Attorney's Office.

PFC Eric Davis, assigned to Patrol, received an award from the National Highway Traffic and Safety Administration for the most DUI arrests, 37, by a member of APD. He also received a Traffic Safety Award from the Anne Arundel County Police Department



REVIEW OF 2009

The Annapolis Police Department maintains statistics of Part 1 crimes for the FBI. Part 1 crimes include serious offenses such as homicide, aggravated assault, rape and some theft and property crimes.

The 1,224 Part One crimes reported in the City of Annapolis are the lowest number recorded since Uniform Crime Reporting (UCR) began in 1975. There were 680 fewer Part I Offenses reported in 2009 than in 2008.

The total number of violent crimes in the City decreased 24 percent when compared to 2008. Property crimes were reduced by 38 percent.

Total Part I Crimes	2009	2008	+/-	+/- %
Homicide	4	8	-4	-50.00%
Rape	9	8	1	11.11%
Robbery	82	130	-48	-36.92%
Aggravated Assault	148	174	-26	-14.94%
Burglary	199	293	-94	-32.08%
Larceny	703	1152	-449	-38.98%
M/V Theft	79	139	-60	-43.17%
Total	1224	1904	-680	-35.71%



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OFFICE OF THE CHIEF

Major Scott Baker

The Office of the Chief is commanded by Major Scott Baker. Major Baker joined the Annapolis Police Department in May 2008 after retiring from the Baltimore Police Department. Major Baker holds a BS Degree in Criminal Justice from the University Of Baltimore and a JD from the University Of Baltimore School Of Law.

Accreditation

The Annapolis Police Department became fully accredited in March 2004 by the Commission on Accreditation for Law Enforcement Agencies. This requires the department meet over 400 standards of performance judged by a panel of law enforcement professionals from outside the Annapolis Police Department. In December 2009, a team of CALEA assessors visited the APD and reviewed the Department's policies and procedures. The APD will be recertified in March 2010.

Administrative Assistant

The Chief's Office is also staffed by an administrative assistant. Ms. Peggy Guiou serves as the executive secretary for Chief Pristoop.

Crime Analysis

The Crime Analyst carefully reviews and analyzes all information, including crime reports, calls for service, arrest reports and other pertinent information. In addition, the Crime Analyst seeks to identify crime patterns, hot spots, and trends and also provides the information necessary to identify criminal offenders.

Criminal Justice Coordinator

The Criminal Justice Coordinator is responsible for interacting with various agencies and officials in an effort to streamline and coordinate activities. The coordinator is the lead contact person for the Capital City Safe Streets Initiative. In addition, the coordinator is also responsible the entire CCTV program and provides assistance in another technology areas.

Grant Coordinator

The coordinator is responsible for writing new grants, tracking the expenditures from each grant, and provides interim reports to the agency that distributed the grant.

Inspectional Services Unit

The Inspectional Services Unit is responsible for auditing each unit within the police department at least once every three years. These audits are designed to ensure the units are following policy and to assess the efficiency of the unit. Based on the results of these audits, a recommendation may be provided to improve the unit's efficiency and provide better police service.

Internal Affairs Section

During 2009, complaints filed with the Internal Affairs Section did not change from 2008, with 30 complaints each year. Excluding departmental accidents complaints increased from 15 complaints (2008) to 19 complaints (2009), a 27% increase. Complaint changes from 2008 to 2009 are as follows: a 50% decrease in Misconduct, 8 in 2008 to 4 in 2009; a 17% increase in Policy, 6 in 2008 to 7 in 2009; and there was a 100% increase in Administrative cases, 0 in 2008 to 1 in 2009. Departmental Accidents showed a 27% decrease, from 15 in 2008 to 11 in 2009. The 11 Departmental Accidents for 2009 is a 42% decrease on the ten year average (1995-2004) of 19, and a 48% decrease on the five year average (2000-2004) of 21. Excluding traffic accidents, the complaints initiated by external citizens increased from 33.33% in 2008 to 47.37% in 2009.

External Affairs Officer

The External Affairs Officer (EAO) interacts with the media and the citizens of Annapolis. The PIO is responsible for the dissemination of the Daily Report, media releases, press conferences, email alerts and contacting individuals when a significant crime or arrest occurs.

ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division (ASD) is commanded by Captain Eric Neutzling. Captain Neutzling joined the Annapolis Police Department in February of 1982. He was appointed to Captain in November of 2008. Captain Neutzling has a B.S. degree from Shippensburg University of Pennsylvania.

Training

The Training Unit oversees all training for members of the Annapolis Police Department. They plan and provide the mandated annual In-Service Training and specialized training throughout the year.

Selection

The Selection Unit oversees the application process for both sworn and non-sworn applicants. They provided for the written testing, oral interviews and background investigations.

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Armory

All officers completed the twice yearly Firearms Qualification Course and the yearly Use of Force and Firearms Safety training.

Fleet Maintenance Section

The Fleet Maintenance Section is responsible for the maintenance of all vehicles used by the Annapolis Police Department. The unit is staffed with one civilian mechanic. In addition to routine maintenance, the mechanic installs the equipment and markings on new patrol vehicles entering the fleet.

Property and Evidence Section

The Property and Evidence Section is responsible for the storage of evidence and found or confiscated property. The unit also maintains the inventory and issuance of property and equipment purchased by the department.



Planning and Research

The Planning and Research Unit consists of the *Payroll Section*, *Uniform Crime Reporting*, *Budget*, and *Purchasing*.

The *Payroll* section tracks the use of leave time and ensures that the member receives the correct amount in their paycheck.

The Uniform Crime Reporting section classifies each offense report that is written. A monthly tally of the classifications is then forwarded to the Federal Bureau of Investigation (FBI). The classification was established by the FBI as a way of tracking crime trends in the United States.

The Budget section develops the budget for the entire department.

The Purchasing Unit is staffed by a civilian clerk who is responsible for the purchase of all supplies and equipment for the agency. In addition to purchasing, she also monitors the officers' uniform cleaning allowance and expenditures.

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COMMUNITY SERVICES SECTION

The Community Services Section (CSS) is commanded by Lieutenant William Powell. Lieutenant Powell joined the Annapolis Police Department in 1972 and was promoted to Lieutenant in 1997. He attended the Southern Police institute at the University of Louisville and is a graduate of the FBI National Academy. He is instrumental in bringing several innovative programs to the department including the Chaplain's program, D.A.R.E, Holiday Sharing and the Child Registry Program. This is his second stint as Commander of CSS.

CSS Community outreach initiatives include:

Neighborhood Watch
The Victims Assistance Unit
Business and Residential Security Surveys
Business Watch
VIN Etching Program
Watch Your Car program / A.L.E.R.T. – Auto Larceny Education Reduces Thefts
School Visits

Citizens also participate in safety enhancement programs through their community or business associations.

Hispanic Liaison Office

APD's Hispanic Liaison, Joseph Hudson, is a bilingual civilian employee who serves the needs of the Latino Community and encourages the use of police services. He handles requests for assistance on a variety of issues including law enforcement, the court system and employment matters. Referrals are made to area Hispanic resources. The liaison can also help mediate disputes of a social and serious nature. 173 Hispanic victims were served in 2009.

Hispanic Liaison Walk-in Service

The police substation located on Center Street provides a walk-in location for outreach opportunities to the Hispanic community. In 2009, 21 Spanish speaking residents visited the center. Officers encountering Spanish-speaking residents in the field may refer them to the walk-in service. While the primary function is law-enforcement related issues, the liaison can also provide referral assistance for other concerns.

Neighborhood Watch

Many Annapolis residents take part in Neighborhood Watch, a national program encouraging citizens to assist local authorities by reporting suspicious activities. Residents also learn how to work with the police to deal with community issues. Guest speakers at the meetings offer presentations on topics related to crime prevention, victim awareness and available resources.

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COMMUNITY SERVICES SECTION (continued)

During 2009, the Annapolis Police Department hosted seven Neighborhood Watch meetings. 217 residents attended the meetings. In 2009, 105 new Neighborhood Watch members were recruited and 21 members were trained as Block Captains to assist in coordinating Block Watch activities in their communities.

Neighborhood Safety Council

In late 2009, the Annapolis Police Department hosted two Neighborhood Safety Council meetings. 135 residents attended the meetings kicking off this new initiative. Attendees received information on the structure of their police department, including the Chain of Command

Law Enforcement Exploring

Law Enforcement Exploring is a worksite-based program for young men and women who have completed the eighth grade and are 14 years of age, or are 15 years of age but have not yet reached their 21st birthday. Law Enforcement Explorer posts help youth to gain insight into a variety of programs that offer hands-on career activities. For young men and women interested in careers in law enforcement, Exploring offers experiential learning with lots of fun-filled, hands-on activities that promote the growth and development of adolescent youth. APD's 2009 inaugural Explorer class had 20 members.





Neighborhood Enhancement Team

During 2009, Officer Melvin Brown and Officer Jennifer Card conducted the following activities:

The Annapolis Police Fishing Camp
Safe Zone - Clay Street Area
G.R.E.A.T. Program - Gang Resistance Education and Training
Track and Field Camp
Basketball Camp
Back to School Back Pack Giveaway
Shop with A Cop
Stranger Danger Program
Bates Mentor Group
Outward Bound
Law Enforcement Exploring
APD Bicycle Giveaway

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**COMMUNITY SERVICES SECTION
(continued)**



APD Bicycle Giveaway

Youth Fishing Camp



CSS conducted two youth fishing camps in the summer of 2009. Campers come from predominantly low income/at-risk households. They learn about citizenship, stewardship to their community, the environment, basic water safety and general fishing techniques. Each camper

Youth Fishing Camp (continued)

receives a fishing rod, tackle, t-shirt and meals during the week long day camp. Last year's participants fished for two days at the City's Water Works Park and spent a day on the charter boat "Bounty Hunter." Campers also tried their hands (and feet!) at a day of rock wall climbing and completed a community cleanup project.

Community Services Crime Prevention Outreach Training Program

CSS conducts free residential and commercial security surveys. The surveys offer practical insights on making homes and businesses more secure.

"Watch Your Car" / A.L.E.R.T. Auto Larceny Education Reduces Thefts

The "Watch Your Car" program allows police to stop vehicles displaying "Watch Your Car" decals when they see those vehicles being operated between 1:00 a.m. and 5:00 a.m. Owners of vehicles displaying the decal give permission to officers to check the vehicle for ownership.

During 2009, the Annapolis Police Department's "Auto Larceny Education Reduces Thefts (ALERT)" program developed 22 different presentations and press releases to help prevent auto theft, larceny from auto and vandalism. ALERT operators learn how to prevent vehicle crime.

Scooter Watch Program

The Scooter Watch program is similar to "Watch Your Car" with the exception that the program allows police to stop scooters displaying the program's decal at any time of the day.

Annapolis Police Department Citizens Academy

During 2009, the Annapolis Police Department hosted the City's first Citizens Police Academy. The idea is to give participants a basic idea of the training an officer receives. 25 citizens graduated from the program with increased knowledge about Search and Seizure, Intelligence, Gangs and Graffiti, Capital City Safe Streets, Crime Lab, Use of Force, Crime Mapping, Security Cameras, K-9 unit, Special Operations, Traffic Department, Criminal Investigations, Domestic Violence and Community Programs. Citizens were given the opportunity to accompany an officer while on patrol to gain better knowledge on the duties of an officer while on the street.

Victim Assistance Unit

This unit provides victim support, information and resource referrals to sources of help and support in the aftermath of crime. Some of the information provided includes:

- Information on resources available in and around our community
- Victim Advocacy for victims and non-offending family members
- Crime prevention tips and security suggestions homes and businesses

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OPERATIONS DIVISION

The Operations Division is the enforcement and investigative component of the Annapolis Police Department. It is comprised of the **Patrol Section, Special Operations Section, and Criminal Investigation Section.**

The Operations Division is commanded by Captain Scott Williams.

Captain Williams joined the Annapolis Police Department in September of 2008. He is a veteran officer with 22 years of law enforcement experience and retired as a Colonel from the Baltimore City Police Department.

Patrol Section

The Patrol Section is the most visible part of the Annapolis Police Department. Their visibility acts as a deterrent to crime and provides a sense of security. The Patrol Section contains the Department's largest allocation of manpower. Patrol is both the front line and backbone of the Annapolis Police Department.

Patrol is made up of uniformed officers divided into three platoons or shifts. Each platoon is commanded by a Lieutenant who runs the day-to-day operations.

Patrol teams are responsible for responding to calls for assistance, the detection and prevention of crime, traffic accident investigation, traffic enforcement and preventative neighborhood patrol. Patrol resources are often directed to specific areas of the City to prevent problems before they occur. This focusing of resources provides for the most efficient use of available manpower.

Officers assigned to the Patrol Section are trained in a variety of skills such as crime scene processing, S.W.A.T., negotiating, crash reconstruction and other disciplines. In 2009, patrol officers responded to 42,488 calls for service, made 4377 arrests and issued 7680 traffic citations.

Special Operations

The Special Operations Section of the Annapolis Police Department includes the *Flex Unit, K-9 Unit, Traffic Unit, Drug Enforcement Unit, and Foot Patrol.*

These pro-active, discretionary units are deployed to specific areas based on crime trends, citizen complaints, interdiction efforts and special events. They act as support units for the patrol section, or as stand alone units targeting specific persons, crimes and complaints.

Flex

Officers assigned to the Flex Unit are the discretionary arm of the department. Along with supporting the patrol and investigative sections, they focus on crime trends, neighborhood complaints, address quality of life issues and conduct warrant service. The statistics for the Flex unit in 2009 were:

Foot Patrol hours: 3, 197.5

Seized Vehicles for CDS violations: 67

Seized U.S. Currency for CDS violations: \$58, 847

Seized CDS: Cocaine: 1, 307.25 grams
Heroin: 126.25 grams
PCP: (5) Dippers/ 12.5 oz
Marijuana: 706.3 grams
Ecstasy: 75 pills
Oxycotin: 63 pills
Percocet: 27 pills

Total Arrests: 1, 216

Annapolis Special Emergency Team

The Annapolis Special Emergency Team (ASET), is a group of highly trained officers from various units. ASET conducts high risk raids and is deployed to all hostage/ barricade incidents. They are specifically trained to handle complex and volatile situations. The response team is supported by specially trained paramedics from the Annapolis Fire Department. In 2009, the Annapolis Special Emergency Team executed 49 raids and handled 3 hostage/barricade incidents. A.S.E.T. members also participated in 44 days of S.W.A.T. training in 2009



Canine Unit

The Canine Unit, comprised of dog and handler teams, is specially trained to find illegal drugs, evidence and people. The Canine Unit supports the Patrol Section in conducting building searches and vehicle scans, assisting officers by sniffing out the presence of drugs and suspects. In a search, one dog can do the work of many officers. In 2009, the K-9 unit posted significant increases in measurable activity over the previous year. The number of canine teams remained consistent from 2008 to 2009 with five teams working the street. Of those five, three teams are dual purpose, narcotics/patrol dogs, and two teams are trained in narcotics detection and article searches. The two detection dogs met certification requirements in tracking/trailing during December 2009. Throughout the year, four of the five canine teams were assigned to the K-9 Unit within Special Operations for the whole year. The fifth team, Cpl. Klinedinst and his K-9 partner Nobel transferred into the K-9 Unit from the Patrol division in June of 2009. Having all five teams assigned within Special Operations contributed to the increase in measurable activity.

A notable increase in statistics was the number of arrest by the K9 handler themselves; a 146 % increase over 2008. This increase occurred while all other areas of performance, including calls for service, backups and assists, K9 Patrol Deployments, K9 call-outs to outside agencies, traffic citations and repair order/warning issuances also increased.

The number of K9 scans conducted, as well as the number of vehicles seized as a result of K9 scans also continued to increase for the second year in a row.

The number of canine apprehensions (defined as when the K9 actually finds a suspect on a search or a suspect surrenders as a result of a presence of a K9 team) remained consistent at seven, and the number of suspects bitten by a police K9 also remained the same, with **NO** suspects being bitten by the department's dogs. This is significant as it supports the idea the primary mission of a police K9 is to be a locating tool and it shows the responsible and professional manner in which the handlers used the dogs.

Traffic Unit

Along with responding to calls for service, the Traffic Unit conducts pro-active law enforcement through DUI patrols and seat belt, school bus, cross walk and speed limit enforcement in problem areas. The unit's primary goal is to enforce traffic laws within the City. In 2009, the APD responded to a total of 1,849 traffic related accidents and coordinated 1,121 hours of grant related traffic enforcement.

Foot Patrol Unit



The Foot Patrol unit consists of three officers who focus on quality of life issues and the safety of residents, visitors and businesses in the City of Annapolis. Beginning in June 2009, the Foot Patrol unit began using bicycles on a full-time basis. The mobility, stealth, and speed of the bicycles allowed the Foot Patrol officers to cover over 3000 miles in the last 6 months of 2009.

While patrolling side streets and alleys, officers observed crimes in progress and made arrests for drug and alcohol violations, panhandling, gambling, theft and possession of a handgun.

Foot Patrol officers also assisted in the apprehension of suspects who fled from officers who were not as mobile as officers on bicycles. In 2009, the APD Foot Patrol handled over 900 calls, made 79 arrests and conducted 5814 business checks.

Members of the Foot Patrol unit have also worked with the Department of Transportation and Department of Parks and Recreation to implement a bicycle registry program. They instructed cyclists on safe cycling and participated in the Give Respect/Get Respect campaign to ensure that motorists and cyclists know and follow the rules of the road.

Parking Enforcement

The Parking Enforcement Unit enforces parking regulations in the City. This helps relieve pressure on Patrol Officers and allows them to concentrate on other enforcement. Traffic Patrol Officers also assist with pedestrian and traffic control during special events.

Crossing Guards

The Crossing Guards are a dedicated group who assist young students throughout the school year. They work in all types of weather, ensuring the safety of children as they travel to and from school.

Vice & Narcotics Unit

During 2009 the Vice & Narcotics Unit yielded 191 arrests. Investigations resulted in 42 search warrants and the seizure of 30 vehicles and \$99,525.00 in U.S. Currency.

Narcotics Seized by Type and Amount

Cocaine (powder)	132.1
Cocaine (crack)	649.1
Heroin	40.1
Ecstasy	27
Marijuana	1,643.8
PCP	5.5 ounces
Prescription pills	3,120

All weights in grams, unless otherwise noted.

Criminal Investigation Section

The Criminal Investigation Section is responsible for all incidents of a serious nature. The investigations include felony thefts, armed assaults and homicides. During the 2009 calendar year, the unit investigated the following:

- 296 of Part I cases assigned were closed
- 139 of violent crimes cases assigned were closed
- 407 of all cases assigned were closed

15 aggravated assaults were handled by C.I.S. in 2009. Only 1 was not cleared.

Of the four Homicides investigated in 2009, two were cleared with arrest

Administrative Support Unit

The Administrative Support Unit works closely with all units to assist with financial investigations. This unit is responsible for monitoring all asset forfeitures for the department.

During the 2009 calendar year, the unit processed the following:

Vehicles seized: 281

Vehicles filed with S/A Office: 2

Vehicles Pending: 1

Vehicle return fees deposited: \$ 75,536.00

Currency seizures: 231

Currency cases filed with S/A Office: 17

Total currency seized for 2009: \$ 184,285.29

Liquor Inspection Unit

In 2009, the Liquor Inspection Unit conducted 350 inspections of the 104 licensed liquor establishments within the City of Annapolis. This unit schedules covert compliance operations and provides training to the liquor industry. They conducted 110 covert underage compliance checks. The compliance rate for legal sales of alcohol was 89% which is in line with the national average. This unit maintained a 100% conviction rate in front of the liquor board in regard to compliance violations.

The Criminal Intelligence Unit

The Criminal Intelligence Unit within the Criminal Investigation Section is responsible for all investigations surrounding homeland security, domestic preparedness, gang activity, dignitary protection and federal, state, and local agency coordination relating to all the above.

States Attorney Liaison

This unit staffs an investigator position within the State's Attorney's Office for case enhancement and Cold Case investigations.

SUPPORT SERVICES DIVISION

The Support Services Division is commanded by Captain Cynthia Howard. Captain Howard joined the Annapolis Police Department on April 3, 1987 and was appointed to the rank of Captain in November 2008. She is a graduate of Southern Police Institute in Louisville, Kentucky and attended the Baltimore Police Academy.

The Police Communications Division

This unit supports the mission of the Department through the operation of telephone, radio, teletype and computer systems, ensuring prompt and efficient delivery of police services. In 2009, the Communication Center processed a total of 84,295 non-emergency and 911 calls through the center. Communication operators recorded 80,334 minutes during citizen responses. The Annapolis Police Department responded to 42,488 calls for service.

Records Unit

The Records Unit maintains and disseminates records, reports and citations generated by the Police Department and maintained by the booking room. The unit responds to requests for copies of police reports and acts as the liaison between the Police Department and the courts. The Warrant Control Clerk is responsible for maintaining arrest warrants and criminal summons.

Validations Administrative Coordinator

The Validation Coordinator is responsible for reviewing Miles/NCIC validations to ensure compliance with State and Federal regulations. The coordinator provides background checks for police department applicants and verifies administrative compliance for the department's banning/trespassing list.

Crime Scene Service Unit

The Crime Scene Service Unit is staffed by two full-time civilian employees and five sworn officers that assist as on-call technicians. In 2009, the unit processed a total of 225 incidents, and did 2910 latent fingerprint comparisons resulting in the identification of 8 suspects. The unit processed 56 articles of evidence using the latest available technology.

Information Systems

Information Systems personnel are responsible for ensuring proper functioning of phone systems, computers, networks and mobile data terminals. APD's Information staff works closely with the City of Annapolis' Management, Information and Technology office.

Special Events Coordinator:

The Special Events Coordinator reviewed 164 permits in 2009. APD supported 51 events. A total of 638 Officers worked 5,400.5 hours at a cost of 228,228.18. Most of this money was paid back to the City by the events that were supported.



Honor Guard

The Honor Guard is composed of fourteen sworn officers who have a variety of duty assignments in the agency. The Honor Guard represents the City and the Department at parades and ceremonies in the community and at the funerals of officers.



Law Enforcement Code of Ethics

As a law enforcement officer, my fundamental duty is to serve mankind, to safeguard lives and property, and to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder, and to respect the Constitutional rights of all people to liberty, equality and justice.

I will keep my private life unsullied as an example to all, maintain courageous calm in the face of danger, scorn or ridicule, develop self-restraint and be constantly mindful for the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity, will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, animosities or friendship to influence my decision. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held as long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence.

I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession...law enforcement.



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