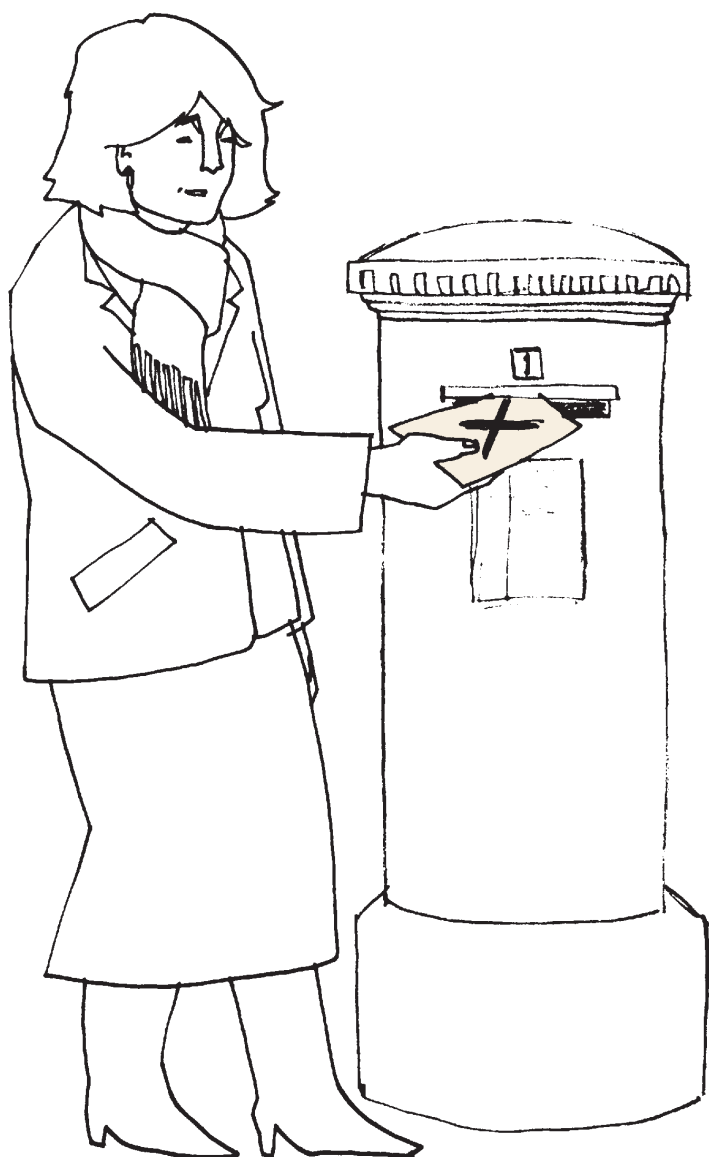


Welcome to your step-by-step guide to voting by post.

This guide tells you what you need to know about how to fill in and return your postal vote.

You should read it along with the voting instructions inside your ballot pack.



## What is in my ballot pack?

You should have the following items in your ballot pack.

- Voting instructions
- Ballot paper
- Declaration of identity
- Ballot paper envelope A
- Return envelope B

**Please note:** you may have more than one ballot paper if there is more than one election taking place in your area. These ballot papers will be different colours.

If any of these items are missing, please contact your electoral registration office as soon as possible to ask for a replacement.

## More information

If you have any questions about your postal vote, contact your electoral registration office. In England and Wales, the electoral registration office is based at your local council.

For contact details, visit [www.aboutmyvote.co.uk](http://www.aboutmyvote.co.uk)

Simply follow these **five steps** to make sure your vote counts.

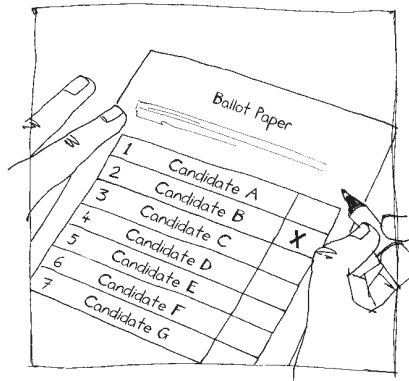
**1** Read the instructions **carefully**.

It is important to read **all** the information in your ballot pack before you vote.



**2** Mark your vote **clearly**.

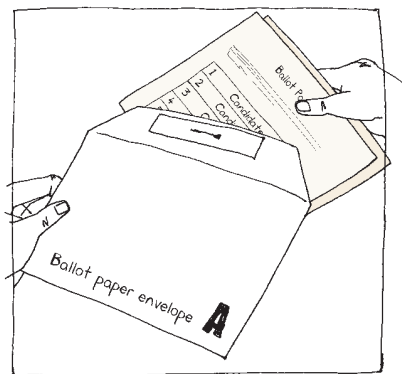
On your ballot paper, mark a cross (X) in the box to the right of the name of the candidate (or candidates) or party you want to vote for.



Do not identify yourself or make any other mark on your ballot paper, or your vote may not be counted. Remember, it is **your right** to vote in secret.

**3** Seal your ballot paper in **envelope A**.

Put your completed ballot paper inside **envelope A**, then seal it securely. This means that your vote is kept secret.



**4** Sign the **declaration of identity**.

You must sign the **declaration of identity** in front of a witness. Your witness must be someone who knows you. This could be a partner, family member, friend or colleague.



Your witness must also sign the declaration of identity and write their name and/or address where asked. Even if your witness's address is the same as yours, they must still write out their address in full.

**5** Put the declaration of identity and envelope A into the larger return **envelope B**. Then seal it and return it as soon as possible.

You can return your vote by post or in person.

It is **free** to return your vote by post so you don't need a stamp.

If you need to return your postal vote in person, you can go to a polling station in your area on election day. Or, you can return it by hand to the address given on the envelope.

Make sure you return your postal vote **before** voting closes on election day.

