



ANNOTATED AGENDA

**REGULAR JOINT MEETING OF THE
CONCORD CITY COUNCIL
AND REDEVELOPMENT AGENCY**

**Tuesday, March 4, 2003
6:30 p.m. - Council Chamber
1950 Parkside Drive, Concord, CA**

6:30 p.m. - Council Chamber

ROLL CALL - All present (Councilmember Hoffmeister arrived at 6:37 p.m.)

PLEDGE TO THE FLAG - Vice Mayor Allen

PUBLIC COMMENT PERIOD

Joe Partansky asked the City Council to declare March 16-22 as Media Democracy Week, and announced a conference entitled "Access: Broadband and the Digital Future - Who is in Control?" to be held at Stanford University.

Randolph Hopkins and Anthony Colombo address the City Council regarding the lack of bicycling facilities in Concord and requested that a bike park be constructed.

1. ANNOUNCEMENTS

Councilmember McManigal announced that former Councilmember Pastrick was the recipient of the California Association of Pharmacists' prestigious Bowl of Hygeia Award for 2002, in recognition of his professional work as a pharmacist and his contribution to his community.

Announcement - of the following openings on boards and commissions and establishing Friday, April 4, 2003 as the deadline for receipt of applications. Report from Mayor Peterson.

- a. Three openings on the Human Relations Commission for two-year terms ending May 31, 2005, and one opening to fill an unscheduled vacancy for a term ending May 31, 2004; and
- b. One opening to fill an unscheduled vacancy on the Mobilehome Rent Review Board for a term ending February 28, 2004.

ACTION: Openings and deadline announced.

CITY COUNCIL MATTERS

2. CITY COUNCIL CONSENT CALENDAR

- a. **Approval of Minutes** - of January 28, February 4 and February 11, 2003.
Recommended by City Clerk.

ACTION: Minutes approved; Mayor Peterson abstained on the minutes of February 11 due to absence.

- b. **Matters to be set for public hearing** - on Tuesday, April 1, 2003.

- (1) **Proposed Amendment to the General Plan - Trails Master Plan (GP 02-005)** - consideration of amending the Transportation and Circulation Element and the Parks, Open Space and Conservation Element of the General Plan to incorporate the Concord Trails Master Plan, and adopting a Mitigated Negative Declaration as the appropriate environmental document.

ACTION: Public hearing set for April 1, 2003.

- (2) **Proposed Amendment to the General Plan - Airport Land Use Compatibility Plan (GP 02-004)** - consideration of amending the Land Use and Public Health and Safety Elements of the General Plan to make them consistent with the County's Updated Airport Land Use Compatibility Plan, and confirming that the Negative Declaration adopted by the County for the Plan on December 13, 2000 is the appropriate environmental document. Approval recommended by Planning Commission.

ACTION: Public hearing set for April 1, 2003.

- c. **Accepting** - improvements for the 2002 Weed Abatement Program, RFQ-1863, performed by Phoenix Programs; and RFQ-1804, performed by Kilmartin's Landscape Management Company, and directing the City Clerk to file the Notice of Completion. Recommended by Director of Parks and Recreation.

ACTION: Improvements accepted, but no further action need be taken; project was not awarded by Council and did not need to be formally accepted.

2. CITY COUNCIL CONSENT CALENDAR - contd.

- d. **Awarding** - contract for Project No. 105, Concord Community Park Restroom, to DK Environmental as the lowest responsible bidder in the amount of \$184,784. Bids were opened at 10 a.m. on January 16, 2003. Recommended by Director of Public Works-Engineering Services.

ACTION: Contract awarded as recommended.

- e. **Accepting** - improvements for Markham Arboretum Wisteria Pavilion, Project No. 131, constructed by Playgrounds Unlimited, and directing the City Clerk to file the Notice of Completion. Recommended by Director of Parks and Recreation.

ACTION: Improvements accepted; Notice of Completion to be filed.

- f. **Approving** - professional services agreement with HDR Engineering, Inc. in an amount not to exceed \$268,394 to perform preliminary engineering and to prepare the environmental documentation for Project No. 761, Commerce Avenue Bridge at Pine Creek Channel, and authorizing the City Manager to execute the agreement. Recommended by Director of Public Works-Engineering Services.

ACTION: Agreement approved; City Manager authorized to execute it.

- g. **Awarding** - contract for Project No. 928, Concord Community Pool Renovation, to Pool Scene, Inc. as the lowest responsible bidder in the amount of \$1,535,000 for the Base Bid plus Alternate No. 4, Children's Wading Pool; and directing staff to rebid Alternate No. 1, Bathhouse Renovation Work. Bids were opened at 2 p.m. on Thursday, January 9, 2003. Recommended by Director of Public Works-Engineering Services.

ACTION: Contract awarded for the Base Bid plus Alternate No. 4; staff directed to rebid Alternate No. 1 as recommended.

- h. **Approving** - lease agreement with E. W. Thompson Enterprises for office space at 1500 Monument Boulevard, Suite F-16A to accommodate the Police Department Southern Field Office, and authorizing the City Manager to execute the agreement. Recommended by Director of Public Works-Maintenance Services.

ACTION: Agreement approved; City Manager authorized to execute it.

2. CITY COUNCIL CONSENT CALENDAR - contd.

- i. **Awarding** - contract for 2003 Patch Paving Program, RFQ #1918, to MCK Services, Inc. as the lowest responsible bidder in the amount of \$349,128.80. Bids were opened at 11 a.m. on February 18, 2003. Recommended by Director of Public Works-Maintenance Services.

ACTION: Contract awarded as recommended.

REDEVELOPMENT AGENCY MATTERS

3. REDEVELOPMENT AGENCY CONSENT CALENDAR

Approving – agreement with O’Brien-Kreitzberg in the amount of \$15,000 for project management services related to the Todos Santos Parking Center, and authorizing the Executive Director to execute the agreement. Recommended by Director of Planning and Economic Development.

ACTION: Agreement approved; Executive Director authorized to execute it.

**JOINT CITY COUNCIL/
REDEVELOPMENT AGENCY MATTERS**

4. JOINT CITY COUNCIL/REDEVELOPMENT AGENCY CONSENT CALENDAR

Approving - proposed amendments to the First-Time Homebuyer Program guidelines to make loans fully deferred and to extend the term of the loans to 45 years. Approval recommended by Council Committee on Housing and Economic Development. Recommended by Director of Building and Neighborhood Services.

ACTION: Amendments approved as recommended.

5. CONSIDERATION - of report on status of budget and ten-year financial plan. **Report from City Manager Ed James.**

ACTION:

- 1. List of budget reductions attached to the Report to Council from the 10-Year Capital Improvement Program approved as recommended.**

2. **Department heads directed to reduce, at a minimum, one-half of one percent from the operating budget in FY 2003-04 and again in FY 2004-05 for a minimum total reduction of one percent over the two fiscal years. Elimination of one edition of City News not approved.**
 3. **Materials, supplies and contractual services portion of the budget for FY 2003-04 not to be increased over and above FY 2002-03. The FY 2004-05 operating portion of the budget to be increased by either one percent or the CPI, whichever is the lesser of the two factors.**
 4. **The 10-Year Plan for the four maintenance and replacement funds (fleet, buildings, computers/software and miscellaneous equipment) to be extended to eleven years, eliminating virtually all replacements in the first year of the Plan (FY 2003-04).**
 5. **All employee vacancies to be reviewed by the City Manager to determine whether they must be filled or if some more cost-effective alternative can be implemented.**
 6. **Three new reserve funds created and staff directed to prepare modifications to Policy and Procedure 129, Budget and Fiscal Policies, for consideration by the City Council during budget hearings. They are the Economic Contingency Reserve, the Unforecasted Reserve, and the Capital/ Maintenance Reserve, as described in the Report to Council.**
 6. **CLOSED SESSION REPORTS - None**
 7. **COUNCIL AND STAFF REPORTS**

Councilmember Bonilla reported on her attendance at the BEST Program, a partnership program between the School District and Chamber of Commerce.

Councilmember Hoffmeister reported on her attendance at the Meals on Wheels fundraiser and the activities of the East Bay League of California Cities Grassroots program.
 8. **ADJOURNMENT - at 9:21 p.m.**
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NOTICE

There is a 90-day limit for the filing of a challenge in the Superior Court to certain City administrative decisions and orders which require a hearing by law, the receipt of evidence, and the exercise of discretion. The 90-day limit begins on the date the decision is final (Code of Civil Procedure Section 1094.6). Further, if you challenge an action taken by the City Council in court, you may be limited, by California law, including but not limited to Government Code Section 65009, to raising only those issues you or someone else raised in the public hearing, or in written correspondence delivered to the City Council prior to or at the public hearing. The City Council may be requested to reconsider a decision if the request is made prior to the next City Council meeting, regardless of whether it is a regular or special meeting (Policy and Procedure No. 2, Section 4.24). For information on the next regular or special City Council meeting, please call (925) 671-3292.

NEXT CITY COUNCIL MEETING: 6:30 p.m., Tuesday, March 18, 2003

MEETING RECORDS

Audio cassette tapes and videotapes of most City Council meetings are available for listening or viewing at the City Clerk's office. Copies of the videotapes may be purchased. Contact the Community Relations Manager at (925) 671-3272 for further information.