

Operating Manual

Membership Guidelines

Full Members

- Test playing nation
- Representation at ICC Executive Board

Transitions

- Success against Full Member countries in ODI matches over a period of time
- Mature organisation with substantial sustainable revenue streams

ODI Status

- Automatic entry to ICC World Cup and ICC Knockout
- ODI status for matches against other ODI nations and Full Members
- Professional administration and well-developed business plan

Transitions

- Consistent success in ICC tournaments
- Expansion of number of full-time employees
- Development of business plan and income streams

Associate Members

- Voting rights at ICC Annual Council meeting
- Participation in ICC tournaments
- Participation in regional U19 qualification tournament
- Receive an annual dividend from the Associates 25% share of the World Cup revenue
- A percentage share liability in the event of the winding up of ICC

Transitions

- Expansion of senior and creation of junior competition
- Performance of the senior team in international matches
- Full time administration and a designated office

Affiliate Members

- Compete in ICC regional tournaments
- Right to apply for project based finance through the regional Development Program budget
- No rights to vote or attend meetings

Transitions

- Formation of national association
- Production of audited accounts
- Creation of club competition

Prospective Members

- Part-time administration
- Discretionary invitation to regional events
- Small amount of organised cricket being played

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AFFILIATE MEMBERSHIP

Preamble

Affiliate Membership of the International Cricket Council is the induction level for a country wishing to participate in world cricket. As such it seeks to encourage the National Association for cricket in that country to develop the game further and particularly to encourage the indigenous population of that country to participate.

The criteria for Affiliate Membership are deliberately not excessively demanding. This is in recognition of the fact that the National Association will have few resources and little funding with which to develop cricket. However the criteria will require that a meaningful level of cricket is being played.

New countries seeking to become Affiliate Members may approach the ICC Regional Development Manager who will advise that country on what is necessary to become an Affiliate Member.

Criteria

Playing

- 1 Cricket must be played in accordance with the Laws of Cricket (the copyright of which is vested in the Marylebone Cricket Club (MCC)).
- 2 There must be a minimum of four (4) senior teams playing in a structured competition. A total of at least six (6) competition matches must be completed in a playing season and each team must play in at least one (1) of these matches.
- 3 The applicant body must be able to field a national senior team.

Administration

- 1 The applicant association must satisfy the ICC that it is the sole recognised governing body for cricket in the country. This may be achieved through recognition by the National Sports Ministry, or if that is not possible by some comparable method.
- 2 The applicant association must have a formal written constitution. A copy of this constitution must be submitted in English.
- 3 The association must have a suitable administrative structure including
 - Designated secretary
 - Designated phone, fax and email contact details

Facilities

- 4 The applicant body must have access to at least one cricket ground on which competition matches are played.

Finance

- 1 The association must submit annual accounts for the year immediately preceding application and for every year thereafter.

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Application Process

- 5 Prior to submitting an application, the National Association must arrange for the ICC Regional Development Manager to visit the country and submit a report to the ICC Development Manager and the relevant Regional Association with a recommendation as to whether that the applicant body meets the necessary criteria for membership.
- 2 This recommendation must be approved by the ICC Development Manager and the relevant Regional Association (or a Full Member in the region should there be no Regional Association).

The country must then submit a formal application as follows

- **Addressed to the ICC Chief Executive and copied to the Development Manager**
 - **Submitted by December 31st for consideration at the AGM in June the following year**
 - **Containing a letter from the Regional Association (or a Full Member should there be no Regional Association) proposing the country.**
 - **Containing the inspection report from the Regional Development Manager**
 - **Containing a copy of the constitution in English**
 - **Containing full contact details for the National Association including designated secretary.**
 - **Containing a copy of the annual accounts for the last year of operation.**
- 3 The application, together with the recommendation from the ICC Development Manager, will be placed before the next Annual Council Meeting. Should the application be successful the association will simultaneously become a member of the ICC and the relevant Regional Association.

Review Process

- 1 A National Association's status as an Affiliate Member can be reviewed at any time by either their Regional Development Manager or the ICC Development Manager.
- 2 Should the review indicate that the National Association no longer meets all Affiliate Membership criteria, the ICC Development Manager shall present a paper to the Executive Board highlighting the areas in which the National Association fails to meet these criteria.
- 3 The Development Manager shall consult the relevant Regional Association and inform them of this action. The Regional Association shall have the opportunity to also submit a paper to the Executive Board.
- 4 The Executive Board may, at their absolute discretion, recommend that the country's membership status be reviewed at the Annual Conference.
- 5 At the Annual Conference the National Association's membership status shall be reviewed. A representative of the National Association shall have the right to speak at the Annual Conference.
- 6 If the Annual Conference believes the National Association does not meet the necessary criteria for Affiliate Membership it shall give the National Association 12 months to remedy any defects.
- 7 If at the next Annual Conference any defects have not been remedied the Annual Conference may vote to remove Affiliate Membership from that National Association.

Membership Rights, Privileges and Liabilities

- 1 The right to compete in ICC regional tournaments designed for Affiliates, subject to compliance with tournament eligibility guidelines.
- 2 The right to apply for project based financial assistance under ICC Development Program.
- 3 No rights to
 - **receive notice of or to attend or vote at any meeting (save to receive notice of and the agenda for (but not any addition or amendments to any agenda) conference or special meeting)**
 - **propose or second resolutions for any meeting**

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- take part in any business of the Council
 - receive the minutes of any meeting (save for the minutes of Conference and special meetings)
 - share in any property or assets of the Council
- 4 A one United States cent payment to each prior to any surplus being struck in the event of the winding up of the International Cricket Council. In the case of debts and liabilities upon winding up each Affiliate Member is liable to payment of not exceeding one United States cent.

ASSOCIATE MEMBERSHIP

Preamble

Associate Membership of the International Cricket Council is the intermediate level of ICC membership in world cricket. As such it is awarded to a country that has developed the sport significantly beyond the levels required for Affiliate Membership.

Associate Membership carries with it both funding and voting rights. Therefore the criteria for admission to Associate Membership are to be strictly observed. Should an existing Associate Member no longer be able to meet the criteria its membership classification shall be reviewed.

Criteria

Playing

- 1 The applicant will be expected to have played a range of international fixtures over the preceding two years under ICC eligibility rules, and the results of these fixtures will be taken into account. In general there should be a cricket history in the country and the game should be played at a level at least comparable to the bottom grouping of existing Associate members.
- 2 There must be an established senior club competition in existence. This club competition should include a minimum of eight (8) senior teams. Written records of competition over the preceding 3 years will be required.
- 3 There must be an established junior competition (either club or school based) in existence. This competition should include a minimum of eight (8) junior teams. Written records of competition over the preceding 3 years will be required.
- 4 The country must be able to participate in ICC and regional tournaments with players who conform to the ICC player eligibility criteria.
- 5 The country must be able to field an Under 19 team that meets ICC player eligibility criteria.

Administration

- 1 The applicant must be an existing Affiliate Member of the ICC and meet all the criteria required of Affiliate members. (In special circumstances the Chief Executive may grant dispensation for a new nation to apply for Associate Membership directly without being an Affiliate Member).
- 2 The applicant body must have a designated office incorporating
 - At least one Full Time Administrator (Secretary, Executive Officer, etc) or sufficient part time staff that the office is operational during working hours.
 - Dedicated phone, fax and email addresses.
- 3 There must be a written National Development Plan approved by their Regional Development Manager.

Facilities

- 1 Ground facilities should be of a standard similar to those of other Associate Member countries with a minimum of four (4) operational grounds available and being used in competition matches.

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Finance

- 1 The applicant must provide audited annual accounts for last three (3) years that have been presented to and accepted by the membership.

Application Process

- 1 Prior to submitting an application, the applicant National Association must arrange for the ICC Regional Development Manager to visit the country and submit a report to the ICC Development Manager and the relevant Regional Association (or Full Member should there be no Regional Association) with a recommendation as to whether the applicant body warrants an official inspection.
- 2 This recommendation must be submitted to and approved by the ICC Development Manager and the Regional Association (or a Full Member in the region should there be no Regional Association) by December 31st.
- 3 Upon approval an inspection visit by one of the Associate delegates to the Executive Board or CCM (from a neutral region), and the ICC Development Manager, will be arranged to the country applying for membership. This inspection shall take place between January 1st and April 30th the following year.
- 4 Prior to the inspection taking place the Association shall submit an official application to the ICC Chief Executive containing a detailed summary of current operations, cricket history, association finances etc. A standard pro forma will be available outlining required contents for the official Associate membership application.
- 5 The cost of the inspection visit will be charged to the development budget of the region in which that country is a member.
- 6 The inspection report may make one of the following recommendations
 - **Admission as an Associate Member at the next Annual Council Meeting**
 - **Application deferred until a series of improvements (to be detailed in the report) are put in place to meet criteria.**
 - **Application rejected.**
- 7 The recommendation, together with the official application and inspection report, will be placed before the next Annual Council Meeting.

Review Process

- 1 A National Association's status as an Associate Member can be reviewed at any time by either their Regional Development Manager or the ICC Development Manager.
- 2 Should the review indicate that the National Association no longer meets all Associate Membership criteria, the ICC Development Manager shall present a paper to the Executive Board highlighting the areas in which the National Association fails to meet these criteria.
- 3 The Development Manager shall consult the relevant Regional Association and inform them of this action. The Regional Association shall have the opportunity to also submit a paper to the Executive Board.
- 4 The Executive Board may, at their absolute discretion, recommend that the country's membership status be reviewed at the Annual Conference.
- 5 At the Annual Conference the National Association's membership status shall be reviewed. A representative of the National Association shall have the right to speak at the Annual Conference.
- 6 If the Annual Conference believes the National Association does not meet the necessary criteria for Associate Membership it shall give the National Association 12 months to remedy any defects.
- 7 If at the next Annual Conference any defects have not been remedied the Annual Conference may vote to remove Associate Membership from that National Association and reclassify them as an Affiliate Member.

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Membership Rights, Privileges and Liabilities

- 6 Voting rights as per the ICC Memorandum of Articles.
- 7 The right to
 - receive notice of and to attend or vote at any meeting.
 - propose or second resolutions for any meeting
 - take part in any business of the Council
 - receive the minutes of any meeting
 - share in any property or assets of the Council
- 8 The right to receive an annual dividend from Associates 25% share of World Cup proceeds.
- 9 Right to participate in ICC tournaments, subject to compliance with tournament eligibility guidelines.
- 5 The right to apply for project based financial assistance under ICC Development Program.
- 6 A 25% share of the surplus in the event of the winding up of the International Cricket Council. In the case of debts and liabilities upon winding up each Associate member is liable to payment of not exceeding one United States Dollar.

ONE DAY INTERNATIONAL (ODI) STATUS

Preamble

ODI status is not an ICC membership category, but rather a sub-category of Associate Membership. ODI status was created to provide a vehicle by which leading Associate Members could play official One Day International matches against Full Members in order to better equip them to apply for Full Membership at the appropriate time.

The criteria for ODI status are extremely demanding and ODI status will only be conferred when the applicant country has a history of excellence in both playing and administration. As a precondition the applicant must be a leading Associate Member and meet all the criteria of Associate Membership.

Criteria

Playing Standards

- 1 The applicant must have a proven playing record against the other Associate Members over a minimum of the preceding six years that would clearly place it in the top five associates in terms of senior playing strength throughout that period.
- 2 The applicant must have a recent playing record over the last three years against the other Associates that would clearly place it in the top two associates in terms of playing strength.
- 3 The applicant must have had some recent exposure to Full Member One Day Cricket through one or more of the following
 - Participation in ICC World Cup
 - Participation in ICC Champions Trophy
 - Participation in Full Member Domestic ODI Tournament
 - Participation against Full Member A Teams
 - Participation in regional tournaments involving Full Members

and the results of such participation must be such as to indicate that the granting of ODI status would not significantly devalue global ODI results and statistics.

- 4 The applicant must have an Under 19 representative team with a playing record over the last six years that would place it in the top ten Associates in playing strength.

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Administration

- 1 The applicant must have a dedicated office incorporating
 - Full Time Chief Executive / Executive Officer
 - Full Time Secretary
 - Full Time Development/Operations Manager
 - Full Time National Coach
 - Dedicated phone, fax and email addresses.
- 2 The applicant must be able to demonstrate sufficient governmental recognition and support of cricket to facilitate the hosting of future ODI fixtures.
- 3 The applicant must either currently contract their national team players or be able to demonstrate that they will be able to do so upon granting of ODI status.

Finance

- 1 The applicant must have audited annual accounts that have been presented to their membership for the last ten years. These accounts over the last five years must demonstrate a sound financial position.
- 2 The applicant must have a Business Plan that demonstrates a sustainable commercial operation and significant income streams from sources other than ICC in the future.

Facilities

- 1 The applicant must have at least one ground that meets the ICC standards required to host an ODI.

Application Process

- 1 Prior to submitting an application, the ICC Regional Development Manager shall submit a report to the ICC Development Manager, and the relevant Regional Association, with a recommendation that the applicant body warrants an official inspection.
- 2 This recommendation must be approved by the ICC Development Manager, ICC General Manager Cricket and the relevant Regional Association (or a Full Member in the region should there be no Regional Association).
- 3 Upon approval of this recommendation the Association shall submit an official application to the ICC Chief Executive containing a detailed summary of current operations, cricket history, association finances etc. A standard pro forma will be available outlining required contents for an ODI application.
- 4 Upon receipt of this application a rigorous procedure will be put in place to ensure the applicant meets all requirements. This procedure will involve two stages
 - a ICC Management will ensure that the applicant meets all administrative, playing and financial criteria.
 - b An inspection team comprising the ICC General Manager Cricket, the ICC Security Manager and a member of the ICC Executive Board will conduct an inspection visit to view facilities and overall cricket infrastructure.
- 5 The cost of the inspection will be charged to the development budget of the region in which that country is a member.
- 6 The inspection report may make one of the following recommendations
 - Admission as an ODI at the next Annual Council Meeting
 - Application deferred until a series of improvements (to be detailed in the report) are put in place to meet criteria.
 - Application rejected

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- 7 The recommendation, together with the official application and inspection report, will be placed before the next Annual Council Meeting.

Review Process

- 1 A National Association's ODI status can be reviewed at any time by the ICC Chief Executive.
- 2 Should the review indicate that the National Association no longer meets all Associate Membership criteria, the ICC Chief Executive shall present a paper to the Executive Board highlighting the areas in which the National Association fails to meet these criteria.
- 3 The ICC Chief Executive shall consult the relevant Regional Association and inform them of this action. The Regional Association shall have the opportunity to also submit a paper to the Executive Board.
- 4 The Executive Board may, at their absolute discretion, recommend that the country's membership status be reviewed at the Annual Conference.
- 5 At the Annual Conference the National Association's membership status shall be reviewed. A representative of the National Association shall have the right to speak at the Annual Conference.
- 6 If the Annual Conference believes the National Association does not meet the necessary criteria for Associate Membership it shall give the National Association 12 months to remedy any defects.
- 7 If at the next Annual Conference any defects have not been remedied the Annual Conference may vote to remove ODI status from that National Association.

Membership Rights, Privileges and Liabilities

- 1 All the rights and privileges of an Associate Member.
- 2 ODI status for all ODI fixtures played against other countries holding ODI or Full Member status.
- 3 Development funding and assistance under the ICC High Performance Program.