



# 2003-2004 School Newspaper Order Form

August 18, 2003 - June 4, 2004

Complete the form below and mail/fax it to:

Newspapers in Education • P.O. Box 149001 • Anchorage, AK 99514-9001

Phone: 257-4437 • Fax: 257-4478 • Toll Free: 1-800-478-4200 X437

**The demand for classroom newspapers is high and resources are limited. Orders will be filled on a first-come-first-served basis. Orders that cannot be filled will be placed on a waiting list and started as soon as more papers are available. One order form with a description of how the ADN will be utilized is required for each instructor. Incomplete forms will delay the ordering process.**

## School/Organization Information:

School/Organization: \_\_\_\_\_ District: \_\_\_\_\_

Delivery Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ # of teachers/instructors at the school: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

## Teacher/Instructor Information:

Name: \_\_\_\_\_ Grades Taught: \_\_\_\_\_ # of Students: \_\_\_\_\_

Email: \_\_\_\_\_

**One stipulation of receiving newspapers through NIE is use of the newspapers with instruction. Describe how you will make use of the newspaper in your classroom or at your organization:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Delivery Information:



Monday

Tuesday

Wednesday

Thursday

Friday

Sunday

(Limit 12 papers per teacher Mon - Fri. There are no Saturday NIE papers)

(Limit 5 papers)

Delivered on Monday

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

**Delivery Instructions:** ( Specify the secured location near your building where you'd like the papers dropped off.)

\_\_\_\_\_  
\_\_\_\_\_

The NIE delivery calendar is based on the Anchorage, Mat-Su, Kenai or Copper River School District calendars. If your school or organization does not follow one of these calendars, please attach your school or organizational calendar to this order form so proper delivery can be made.